



## **Coventry City London Supporters Club (CCLSC) AGM committee reports**

Saturday 8th June 2019, 11am – Calthorpe Arms, London

### **Chairman's Report**

1. Can I firstly thank everyone for attending today's AGM. Once again, it's great to see some of our long-distance members here today. As usual, today's meeting has a full agenda with a number of items to debate and make decisions on. As in previous years, I would like to manage the discussion time carefully to give everyone the chance to contribute to agenda items as they are presented, so please do not be offended if I interrupt you in order to keep us on time.

2. There will be a break for lunch around 1.00p.m. We are aiming to conclude all matters for this AGM between 3-3.30pm.

3. I am writing this report on a sunny Tuesday afternoon just after the end of a very exciting season back in League One. The end of season period included an outside chance of making the Play-Offs but ultimately it was not meant to be this year. Personally, I am happy with the progress the club has made this year on the pitch. There will inevitably many players coming and going over the next couple of weeks as a result of players being out of contract and loan players returning to their parent clubs. I think we should see this as an opportunity to further strengthen our squad to push for promotion to the Championship in 2019/20. We have started the squad re-building by signing two new players already. My concern at the time of writing is this progress could be derailed if the club and the stadium owners do not come to an agreement on our use of the stadium for the foreseeable future in the next week or so. Any further delay will significantly hamper our chances of recruiting the types of players we will have identified for next season. Hopefully this will all be resolved by the time of our meeting on the 8th June.

As you will see later in the agenda there are some important positions that are currently vacant on the club's committee. I hope all of you who have not yet served on the committee or those of you who have previously served have given careful consideration to stepping forward to fill these important roles as the functioning of our club successfully for our members relies on all the committee posts being filled.

4. I would like to put on record my personal thanks to all the members who have served on the committee this year and who have supported me admirably during the year in my role as Chairman. As well as two retiring members of the committee, I would like to single out one committee member for special recognition:

Ian Davidson: As most of you will have been aware, I have been travelling quite a lot this year and as a result Ian kindly agreed to step-up as acting Chairman during my longer

trips at the beginning of 2019. I would like to put on record my thanks to Ian for taking this extra responsibility on top of his current committee roles during this period.

Charles Tomkins: Charles has stepped down as Treasurer earlier this year and I would like to pass on my thanks to him for all the hard work over the last few years.

Kevin Mofid: Kevin has also decided to step down this summer and again I would like to pass on my thanks to Kevin for his contribution in organising the club's social life.

5. This season I have managed to attend two of the group's meetings currently chaired by Dave Boddy.

The first meeting focused on the following subjects

- \* where we were going to be playing in 2019 and beyond;
- \* communications from the club's owners;
- \* safety issues; and
- \* who might take over as the Chair of the group and for how long. For the record, I have put myself forward as a potential Chairman, along with Kevin Heffernan and Moz Baker.

The second meeting was mainly focused on the urgency of resolving the stadium issue and implications on supporters of not resolving the issues. There was also discussion on how supporters can be more involvement in season ticket prices, shirt designs, number of kits in the future via the group. The new Chairman item was deferred to the next meeting.

The group is progressing (albeit slowly). Again, like last year I think I need your approval to continue to attend these meetings. I would be happy to continue to attend meetings next year if the decision is yes.

## **Committee member reports**

### **Treasurer's report (including update on previous years' accounts) – Kev Randall**

See separate document

### **Secretary's report – Rob Parker**

The highlight of the year was the acceptance by Steve Ogrizovic of our offer of the role of Patron of CCLSC. Steve is of course well-known to CCLSC members, as in addition to being a club legend, he was voted CCLSC's "Coventry City Player of the Millennium" as well as winning the coveted "Player of the Season" award on two occasions, in 1995 and 1997.

The role of CCLSC Patron is an honorary one, and has been vacant since the death of Jimmy Hill in December 2015; by assuming this role upon his retirement as goalkeeping coach, Steve maintains his relationship with the club for which he made his debut back in 1984. Steve's appointment is for an initial 3 years.

The role of Patron consists of the following:

- Having an awareness of CCLSC's activities and initiatives;
- Acting as a figurehead/ambassador for CCLSC;
- Being able to help CCLSC's promotional or publicity activities, where appropriate;
- Putting in "a good word" with Coventry City Football Club on an 'as and when' basis, at the Patron's own discretion;
- Optionally attending CCLSC social events and meetings when practical; and
- Through all of the above, developing a relationship with CCLSC members to enhance the group's relationship with CCFC.

Upon accepting his appointment, Steve said: "Can I thank the London Supporters Club for their very kind invitation to be Patron of the organisation. I am delighted to accept the role and look forward to it." Upon seeing the announcement of his appointment to our members, Steve said : "Thanks for that, I look forward to seeing you soon!". I contacted David Boddy prior to the PotS presentation at the Shrewsbury game and asked that both he and Steve make themselves available to the CCLSC members present; I was glad to see that they both did so.

We held three committee meetings over the course of the season; these were in October, January and April at the Calthorpe Arms. I suffered from IT issues during the season which meant that the committee documents section of the website was not updated sufficiently frequently, which will be an opportunity for improvement during this forthcoming season. We found time during the season to discuss the best way in which we should manage our committee meetings; in particular, we are focusing on introducing a "topic progress tracking" mechanism and more rigid requirement for committee members to pre-circulate their reports in order to improve the efficiency of meetings. Colin circulated a discussion document amongst the committee regarding his thoughts on this following the April committee meeting; committee members were asked to review and contribute their own comments on this in advance of the October meeting from which we will aim to use the new improved (hopefully!) methodology.

The other matter of note was the mid-season resignation of Charles as Treasurer; at the January committee meeting we co-opted Kev Randall onto the committee as his replacement. In the last few months Charles and Kev have been working with Colin to manage the transition whilst reconciling as much financial data as practicable.

### **Travel report – Adrian Hawthorne**

The significant change to last season was the adoption of e-tickets. This was mainly with Virgin. I think it worked reasonably well on the whole. The main advantage, from my perspective, is that I could forward e-tickets to travellers in advance of travelling and didn't have to wait nervously at the station waiting to give tickets to late-running travellers. On a couple of occasions travellers picked the wrong e-ticket allocated to them (I forward train emails from the train operator indicating which ticket is allocated to whom) but the ticket inspectors accepted the mistakes. On another occasion, I think it was with GWR, I had purchased m-tickets, different to e-tickets. Unfortunately, this meant I held all the tickets on my mobile and was not able to distribute them. The website did not give the option of e-tickets and I had to strenuously insist they be swapped for normal paper tickets.

Travel booking were slightly down on previous season's numbers: a total of 37 matches booked for travel versus 39 the previous season; an average of 6.6 people versus 7.7. 18 people booked travel, down from 31 individuals during last season, with just 5 people travelling on just one occasion. The top travellers using the travel service were Adrian Hawthorne (35 journeys), Ian and Charles (both 29), followed by John Bryant (25) and Rob S (23) and Robin O (22).

Travel costs totalled £3,146. There was just one small refund obtained (for £42.75) which was due to delayed travel to Barnsley with LNER. There are still no automatic refunds. The total cost of bookings the previous season was over £6k.

The average cost of train travel per person was £14.80 this season as opposed to £19.70 the previous season. This is probably more a factor of regular travellers Charles and Robin attaining senior status rather than any great reduction in pricing!

Without the benefit of any great analysis, I think purchasing cheap travel this season proved a little more problematical. Advance tickets varied from 12 weeks to under 6 weeks and I needed to continually monitor this; this was as a result of new train timetables introduced in May 2018 and National Rail not releasing schedules to the train companies in good time. Transport Secretary Chris Grayling is attributed with most of the blame. New timetables are being released this May and we await with trepidation how this will affect our travel plans for the coming season.

### **Match Ticketing report – Barry Chattaway**

This season the ticket requesting with the ticket office has been a lot easier, mostly due to CCFC CEO David Boddy's approval of our ticket requirements and ticket office manager Shelagh Brock organising and posting ticket out on the day of sale. I hope we can continue again next season as this has helped me in ordering all members' tickets. There have been very few issues this season; our policy of requiring orders from members with a deadline of three weeks before the game in question has been accepted very well. Over the season I have only had to inform a few members that they have missed the cut-off date, and hopefully this improve further next season.

We purchased 16 corporate tickets at a cost of **£992.80** for the last home game against Shrewsbury Town. The total number of tickets bought this season was **687** over 26 away games; this was an average of 26 members attending each game. The total cost of purchasing all tickets was **£12,800.00**. When including the corporate tickets at the Shrewsbury game, the total cost of purchasing all tickets was **£13,792.80**.

The attendances above were a little higher last season's league games, even though some games were changed to either early kick-off times or were night or Sunday games.

### **Top Attended games were;**

Charlton Athletic - 58

Wimbledon - 44

Doncaster Rovers - 44

Burton Albion - 41

Sunderland - 39

Peterborough United - 34

Portsmouth - 33

I would like to have thanks put it on record to David Boddy and Shelagh Brock for their help and fantastic service in fulfilling our ticket requests. I am willing to stand again in the coming season if re-elected.

### **Sky Blues International (SBI) report – Ian Davidson**

The number of SBI members we are in regular contact with reduced significantly last season. We lost touch with 50% of the SBI members who did not confirm under GDPR they wanted us to keep their data and continue to receive information from CCLSC. Any details we had on them was destroyed as per the GDPR regulations. Whilst this number seems high, a number of SBI members had returned to the UK over the years and we had lost over time email addresses and details of other members. The percentage of SBI members opening emails in the previous year (2017/18) had reduced to around 50% anyway. We currently have 117 members with impressive opening rates of the newsletter and emails.

We continued to welcome a number of SBI members who joined us at games over the last season, some on more than one occasion. These included SBI members from Australia, Canada, Denmark, Dubai, Finland, Germany, Ireland, New Zealand, Norway and

Switzerland. We will continue to offer a match ticket collection service for SBI members so they can join us at games. This service is very much appreciated by SBI members.

For the first time this season we ran a number of "stories" in the monthly newsletters about why SBI members supported the Sky Blues. Some are British expatriates whilst others are non-UK nationals who for a variety of reason have supported the Sky Blues for many years. Thanks go to Jorg from Norway, Steve and Scott from Dubai, Per from Denmark, Phil from the Middle and Far East, Hannu from Finland, Albi and Andrea from Switzerland and Dave from Russia, for their contributions and enlightening stories.

### **Communications report – Ian Davidson**

The communication highlight with members was that in January, to a packed-to-capacity Calthorpe Arms, Mark Robins and Dave Boddy became the latest in a long line of CCFC managers and club officials to attend a CCLSC social event. No one attending could fail to be optimistic about the future on the pitch after listening to Mark's philosophies and the passion he has to succeed in the right way for the long-term benefit of the club. The proceeds that evening from the raffle were presented to the JSB Family Zone. They used the money donated to provide various levels of medals depending upon the number of games the JSB member had attended.

Communications with UK and overseas members (SBI) and UK-based supporters who requested to receive information from CCLSC continued to use the Mailchimp system. These included our monthly newsletters, travel, ticketing and the pub and directions emails.

Again, last season we also used the Mailchimp system to notify members of match ticket purchases, payment and collection details. This followed the previous issues when multiple emails were sent from CCLSC email addresses, when not using Mailchimp.

We added, for the first time, a Youtube video produced by Sky Blue Social, who joined us at the Burton away match, to the December newsletter. This gave a short insight into CCLSC away days.

The General Data Protection Regulation (GDPR) had become law in the UK on 25 May 2018 and it was agreed that CCLSC would use Mailchimp to provide an administratively easy solution to record keeping following these regulations. As a result, our UK mailing list reduced by a third and our SBI mailing list by 50%.

At the end of the season the distribution lists totalled 369 with 129 Members and Honorary members, 117 SBI members and 123 Associates. These are down from 604 pre-GDPR.

Mailchimp analytics show that 75% of our subscribers often open our emails, 12% sometimes and 12% are not very engaged and rarely open emails. The newsletters are on average opened by around 60-70% of subscribers and the pub and direction emails see significantly different opening levels depending upon the match in question. It has been mentioned before that some subscribers have marketing blocking software and that this restricts collection of data, so these figures need to be viewed with this in mind.

### **Pubs report – Ian Davidson**

Our policy of giving prior notification and meeting at real ale pubs, which are child friendly and provide food, proved a success once again last season. We were welcomed, pubs opened early where needed, and we often had sections cordoned off for us with pre ordered food being provided where it wasn't normally available. Recommended pubs for the coming season are to be discussed at the AGM.

Once again Martin and his team at the **Gatehouse** provided an ever-changing range of real beers (and cider and wine for some), good food and a welcome before home games. With fixture and kick off time changes Martin would open early and provided hot food for the group, even when no food was on sale. He even collected Barry from home on one occasion, when Barry said he couldn't get to the Gatehouse, as there was no public transport on the Bank Holiday. Martin was presented with the first CCLSC pub of the Season Award (for 2017/18) before the opening home game against Scunthorpe.

We discussed at recent Committee meetings whether we should award a CCLSC "Pub of the Season" annually and if so, how would this be voted for? Some games attracted more support than others and the Committee felt it should be left to me to nominate the Award, based on conversations with members throughout the season. Many of the pubs we meet at are CAMRA Good Beer Guide Pubs and as such the quality of the real ale was of a high standard. There were many notable successful visits and a couple of disappointments as a result of evening games and changes to match kick off times.

August was a case in point with us visiting one of the best and sadly, the worst pubs of the season. It was our first visit to the **Albion**, before the AFC Wimbledon game, and despite being crowded as the Leamington & Warwick Supporters Club coach turned up, it provided up to 10 real ales and home cooked food. Later in the month, we were eagerly looking forward to returning the **Bloomfield Brewhouse** before the match. This proved to be a big disappointment! The advertised cask ales were not on sale. They don't sell real ale during the week as there isn't a call for it said the duty manager, who did put on a couple of beers, when we arrived, but they were not ready and undrinkable. For once our prior notification didn't work, as the Manager hadn't passed on it was the CCLSC group of away supporters who were arriving! Those staying overnight had met earlier in the day at the central **Pump & Truncheon**. We returned there in October, before the Fleetwood match, only to be informed the Pump was closing in December as the area was being redeveloped.

It clearly must be Blackpool and evening games. Having been well looked after at the **Strawberry Gardens** at Fleetwood in the past, last season saw them run out of beer (despite our group pre ordering food) so we didn't return after the game and will look for a new venue for the coming season. Early kick offs meant no return to the **Black Horse** at Luton, and quick pints in Spoons at Wycombe and Portsmouth before the match. Last season did see us pay return visits to the ever popular **Will Adams** (at Gillingham), the **White Swan** (Charlton), the **Brewery Tap** (Peterborough), the **Corner Pin** (Doncaster) and two visits to the **Black Country Arms** (Walsall). We visited for the first time, the **Baum** (Rochdale), the **Burton Bridge Inn** (Burton) and the **Coach & Horses** (Shrewsbury) where designated areas and a special food menu were provided.

All would be worthy winners of our Pub of the Season. However, based on the range of real ales in excellent condition, good food and a family friendly atmosphere, Emma and her team who looked after us extremely well, the **Coach & Horses** at Shrewsbury deserves the Pub of the Season Award for 2018/19. We will present a certificate to them on our next visit (unless it is at the end of the season and we may need to re consider).

For the coming season we will particularly miss the **Black Country Arms** (Walsall) and the **White Swan** (Charlton) but there will be a welcome return the **Jolly Brewer** (Lincoln) and to two of the most unusual pubs we have visited in the past, **Gallagher's Bar & Barber Shop** (Tranmere) and the **Trackside Bar** (Bury). We were featured in the Coventry Telegraph a few weeks after our visit to **Gallaghers** under the heading "Who ate all the Pies" and we have been fortunate on previous visits to the **Trackside**, which is on Platform 2 of the East Lancs Railway, to coincide with Steam and Diesel Rail festivals.

## **Website report – Rob Stevens**

### ***To Follow***

## **Affiliations report – Martin Garrett**

With the Football Supporters' Federation (FSF) and Supporters Direct both having voted in favour of a merger to create a single national supporters' organisation at last year's AGMs (held at The Royal National Hotel, Bedford Way, WC1), the first annual conference of the new body, TUFSO (The United Football Supporter Organisation) will be held at the same venue on Saturday 29th June. Efforts have been made to maintain the two brands whilst the machinery for the new organisation is put into place, and details of all FSF campaigns (including those old favourites - "Away Fans Matter", "Fans For Diversity" and "Safe Standing" ) can still be found at [www.fsf.org.uk](http://www.fsf.org.uk).

As for The Association of Provincial Football Supporters ' Clubs in London (APFSCIL), regular meetings continue to be held on the first Monday of the month (Bank Holidays and July, and for this year, the AGM, scheduled for Tuesday 18th June, due to committee holidays, excepted) at "The Horseshoe" , 24 Clerkenwell Close, London, EC1 (nearest stations: Farringdon/Angel) "kick off" 7.30pm, and all members are welcome to attend (it really would be nice to see a few new faces from time to time!). The major social event this year was again the APFSCIL group trip to Wembley for Non-League Finals Day with over 140 fans displaying their colours in the neutral zone (with excellent seats in the Club Wembley area) to advertise the organisation. Sadly, though not unexpectedly, (the award does tend to circulate!) we failed to retain the Newsletter of the Year trophy, this year's recipients being West Brom, whilst, on the sporting front, we unfortunately again exited at the first hurdle in the darts cup (the Terry Potts Trophy) going down 6-2 to Sunderland, who, at the time of writing, are currently waiting to find out their opposition in the final (Everton, Ipswich or Leicester). Come on you Mackems (would be good to say we lost to the winners!). Further information can be found at [www.apfscil.org.uk](http://www.apfscil.org.uk).

## **Competitions report – Robin Ogleby**

There were an incredible 94 entries last season for the CCLSC Forecasting Competition, and the race to the top was much tighter than in previous years.

Bob Mankin who, up until April, had had a steady if not exciting season, finally jumped to the top of the table with 6-pointers for the Bradford and Shrewsbury games. Bob's highlight until that stage was in obtaining three consecutive 6 pointers during October/November. Up to that point Bob had been in 39th place.

Bob eventually overtook previous head of the table, Jason Hall, who had a rather lacklustre end of season – having collected a remarkable ten 6 pointers before then – including a run of three 6 pointers on the trot back in August.

Mark Styles was another who eventually obtained a much-coveted top 3 position after having previously been placed much further down the table (e.g. 36th position in January).

Most of the other competitors in the top part of the table tended to have a very poor end of season (including previous table toppers George Ogleby and Charles Tomkins).

Bottom-placed Rod Dean ended the season on a high (6 pointers for both Shrewsbury and Doncaster) after having gone on a run of 25 games without getting a single result correct.

Much better luck next season everyone! Full final standings below:

Position	Last mth	Name	Points	Position	Last mth	Name	Points
1	3	Bob Mankin	107	48	62	Chris Lambert	76
2	1	Jason Hall	99	49	54	Mary Ison	76
3	14	Mark Styles	99	50	56	Jim McEwan	75
4	8	John McCulloch	98	51	47	Jesper Boss	75
5	5	Michael Neal	98	52	53	Brian Sharp	75
6	2	Mark Neale	98	53	61	Alan Cook	74
7	4	George Ogleby	96	54	65	Craig Walker	74
8	12	Rod Williams	96	55	58	Jim Douglas	73
9	7	Michael Sykes	96	56	69	Scott Pittam	72
10	20	Jim McCluskey	95	57	46	Ian Davidson	71
11	28	Simon Fahy	95	58	72	Julian Foster	71
12	6	Robert Gauci	94	59	48	John Burgess	71
13	9	Charles Tomkins	93	60	57	Charles Skinner	70
14	13	Rob Stevens	93	61	50	Albert Mozer	69
15	17	Janet Chamberlain	93	62	68	Dave Evans	69
16	39	Michael McBroom	91	63 =	55	Mick Furnival-Adams	69
17	18	Cornelia Kehl	90	63 =	75	Kevan Ridgway	69
18	26	Christer Robertsen	90	65	64	John Bryant	69
19	23	Anthony Genower	90	66	51 =	Eric Whiting	69
20	11	Adrian Hawthorne	89	67	59	Jon Slade	68
21	10	Paul Clay	89	68	70	John Bains	68
22	37	Kev Monks	88	69	66	Rob Parker	68
23	15	Alastair Laurie	87	70	67	George Flynn	68
24	36	Baljit Heer	87	71	60	Tom Furnival-Adams	67
25	19	Jim Brown	87	72	79	Robin Morden	67
26	24	Shane Hookey	87	73	81	David Sykes	66
27	21	Steve James	86	74	76 =	Phil Smith	66
28	16	Jane Davies	86	75	85	Chris Webb	65
29	40	Steve Pittam	85	76	63	Christine Davidson	65
30	25	Hannu Solanne	85	77	76 =	James Bowler	65
31	38	Allen Veasey	85	78	78	Peter Dipple	64
32	43	Michael May	84	79	89	Christian Mullen	63
33	33	Kevin Randall	84	80	88	Matt Chattaway	63
34	27	Jim McIlwaine	83	81	82	Gareth Williams	62
35	31	Alan Plumb	82	82	91	Einar Svartbekk	62
36	51 =	Barry Chattaway	82	83	87	Andrea Mozer	62
37	34	Tom O'Donoghue	81	84	74	Trevor Whitehead	61
38	30	Barry Ashby	81	85	92	Stephen Harris	61
39	32	Julie Curtis	81	86	83	Philip Higgins	61
40	22	Carl Lawton	80	87	90	Martin Hall	61
41	29	Martin Garrett	80	88	71	Nikki Ellis	60
42	42	Scott Harbertson	79	89	86	Rune Nyland	59
43	41	Colin Henderson	78	90	80	Steve Smith	59
44	35	Roy Ebbesen	78	91	73	Hakon Viggen	58
45	44	Jorg Nannestad	78	92	84	Geoff Moore	58
46	49	Simon Miles	77	93	93	Christian Cation	53
47	45	Mark Davidson	76	94	94	Rod Dean	52



## **Social report – Kevin Mofid**

The social year consisted of three key events;

- 1) the Q&A with manager Mark Robins in January 2019 held at the Calthorpe Arms and attended by c.45 CCLSC members;
- 2) the Player of the Season presentation at the Ricoh; and
- 3) the end of season / 1987 Cup Final Anniversary curry attended by 10 members.

The only disappointment of the year was the fact that we were not able to arrange a social to mark the appointment of Steve Ogrizovic as patron of CCLSC. Steve has a preference for Midlands-based events so it is hoped it will be easier to facilitate in season 19/20 given Steve will no longer have duties with football club.

As I step down from the committee and the role of social secretary I reflect on the two successful dinners held to mark the 35th and 40th anniversaries of CCLSC. I wish my successor all the best in the role and look forward to attending many more CCLSC events in the future.

## **Player of the Season report – Barry Chattaway**

This season saw the members voting for their Man of the Match to choose the Player of the Season vastly increase. This may have been that SBI members and UK members who couldn't get to games using iFollow to watch games, but in any case this season saw the most votes polled in the history of this competition with 6700 vote points cast over 50 games; the total number of submitted votes from members was 1123.

The Player of the Season top six was as follows;

- 1<sup>st</sup> - Liam Kelly polled 694, this after missing the first half of the season;
- 2<sup>nd</sup> - Jordan Willis with 671; had a steady season but fell short due to injuries;
- 3<sup>rd</sup> - Luke Thomas with 663; Luke was leading for quite a long period and was finally overtaken in the final two months of the season;
- 4<sup>th</sup> Lee Burge with 554
- 5<sup>th</sup> Dominic Hyam with 501
- 6<sup>th</sup> Tom Davies with 415

The online voting mechanism works very well; most members are now using the online this although some members still need to be reminded on how to use the system and vote. Thanks to all for taking part in voting last season. I am willing to stand again this coming season if re-elected.

This season the presentation was attended by 33 members; we had 16 members who attended the corporate day and after the final whistle they were joined by a further 17 members. The presentation was organised jointly by several committee members; Kevin Mofid, Ian Davidson and myself.

The event was a very good affair, we had the PotS trophy presented by Phil Higgins to Liam Kelly, and later Liam joined us for photos at our tables. We also had Steve Ogrizovic, our newly appointed Patron, join us for photos and autographs. Steve has now retired after 35 years with the Sky Blues. The whole event was enjoyed by all our members who attended, we thanked the CCFC staff Suzette & Rebecca for their help in organizing our special day.

## **Social Media report – Chris Webb**

On the social media front, there is not much to update on. Following the various discussions at previous committee meetings and my feelings on what impact any campaign would have in gaining the 'next gen' of CCLSC members, I feel I probably don't have enough knowledge on social media to continue in the role. Without budget and targeting advertising there is little that can be achieved. Young people don't use Facebook and I don't think Twitter is the answer. I do feel that maybe reaching out to the club and seeing if they can publish an article on their website in September (when people from Coventry are likely to relocate to London for university) could give CCLSC its best reach for potential new members.

We do need to update the Facebook page for CCLSC so it is in effect a one stop shop for the pros of becoming a fully paid up member should anyone stop by it. I don't feel there is any further benefit Facebook can have for CCLSC other than directing to the membership email/website.

## Ticket and MotM information

	<i>Tk Bought</i>	<i>Tk Cost</i>	<i>Votes</i>	<i>Voters</i>	
Scunthorpe Utd	H	£0.00	210	35	
AFC Wimbledon	44	£686.00	198	36	
Oxford Utd	16	£152.00	54	9	
Plymouth	H	£0.00	168	28	
Blackpool	17	£299.00	90	15	
Gillingham	28	£549.00	138	23	
Rochdale	H	£0.00	138	23	
Oxford Utd	25	£552.00	180	30	
Arsenal U21	H	£0.00	18	3	
Barnsley	H	£0.00	174	29	
Bristol Rovers	29	£566.00	108	18	
Sunderland	H	£0.00	252	42	
Portsmouth	H	£0.00	126	21	
Charlton	58	£1,128.00	240	40	
Forrest Green Rovers	H	£0.00	42	7	
Wycombe	H	£0.00	174	29	
Southend	26	£484.00	150	25	
Bradford	8	£123.00	90	15	
Doncaster	H	£0.00	192	32	
Accrington Stanley	H	£0.00	186	31	
Walsall	22	£278.00	70	15	
Cheltenham	2	N/A	12	2	
Burton	41	£743.00	156	26	
Peterborough	H	£0.00	174	29	
Fleetwood	13	£241.00	72	12	
Walsall	30	£584.50	126	21	
Luton	H	£0.00	102	17	
Shrewsbury	23	£394.00	90	15	
Charlton	H	£0.00	114	19	
Southend	H	£0.00	168	28	
Wycombe	30	£514.00	138	23	
Scunthorpe	18	£308.00	96	16	
Wimbledon	H	£0.00	156	26	
Plymouth	25	£532.00	102	17	
Blackpool	H	£0.00	120	20	
Gillingham	H	£0.00	162	27	
Rochdale	17	£309.00	114	19	
Walsall	H	£0.00	168	28	
Luton	28	£661.00	174	29	
Accrington	22	£382.00	102	17	
Burton	H	£0.00	156	26	
Fleetwood	H	£0.00	156	26	
Peterborough	34	£792.00	204	34	
Oxford U	H	£0.00	84	14	
Barnsley	15	£270.00	168	28	
Bristol Rovers	H	£0.00	144	24	
Sunderland	39	£746.50	120	20	
Bradford	H	£0.00	162	27	
Portsmouth	33	£665.00	162	27	
<b>Shrewsbury</b>	<b>H</b>	<b>£992.80</b>		<b>N/A</b>	<b>Corporate day</b>
Doncaster	44	£841.00	N/A	N/A	
<b>Total ticket coats</b>		<b>£13,792.80</b>	<b>6700</b>	<b>1123</b>	

## CCLSC AGM 8 June 2019 – Treasurer Report

### Annual Accounts

2016/7 Draft accounts as at 30 June 2017 issued at 2017 AGM amended and attached for review/approval.

2017/8 Draft accounts as at 30 June 2018 attached for review/approval.

2018/9 Draft accounts as at 31 May 2019 attached for review/approval.

### Write-Off Policy

In each of the past three seasons the club has incurred write-off's, all be it in extenuating circumstances, which have not been through an approval process before inclusion in the Accounts. I recommend the following policy be adopted:

"Each quarter the Treasurer will review the club's balance sheet and prepare a bad & doubtful debt provision for review by the Chairperson. Such debt provision(s), if approved, will not be written off until best endeavours to recover the debt have been exhausted and write-off approved by the Chairperson".

### Member Payments

Over the course of season 2018/9 average month end outstanding Match Ticket and Travel was £737 and £147 respectively with highest month end outstanding £1,554 and £385 respectively.

On average Match Tickets were paid 2 days after match day and Travel 29 days before match day, however this conceals payment issues experienced.

2018/9 Payment Performance attached lists number of days following both ticket purchase date and match date when final member payment received, and average days payment was completed for each match/category and season overall.

With Match Tickets purchased circa two weeks prior to match date and Travel significantly earlier it is unreasonable the club should have the delayed payments experienced in 2018/9 season. Ideally members should pay for Match Tickets and Travel by the date of the match.

From 2019/2020 season members will receive an outstanding Match Ticket statement at the beginning of each month in addition to the Travel statement.

I recommend payment deadline of 14 days from date of statement is added to both sets of statements with penalty for not meeting the deadline being withdrawal of Match Ticket and Travel purchase benefit.



## **Membership**

2018/9 paid membership was 126, 97 Individual and 29 Family.,

At the Committee Meeting 11 April 2019, it was agreed there will be three categories of membership effective 2019/2020 season:

- Honorary members
- Members (individual or family members)
  - Members who are season ticket holders may request match tickets up to the maximum number allocated by Coventry City Football Club.
  - Members who are not season ticket holders are only entitled to one match ticket however the Ticket Secretary will accommodate requests for additional tickets if possible.
  - Family members may request match tickets for family and friends for maximum three games each season after which the requestor will be required to obtain additional paid membership.
- Sky Blues International members

Supporters who request information from CCLSC (i.e. newsletter, emails on pubs etc.) will be listed as Associates with no access to CCLSC Website or entitlement to benefits available to members.

Membership fee for 2019/2020 season is recommended to remain unchanged i.e. £10 Individual, £20 Family.

## **HSBC Bank Account**

Election of committee for 2019/2020 should include review of HSBC Bank accesses, current member status:

Member	Mandated	Signatory	Account Access	Debit Card
Colin Henderson	X	X		X
Ian Davidson	X	X		X
Adrian Hawthorne	X	X		X
Barry Chattaway	X	X		X
Charles Tomkins	X	X		
Kevin Randall	X		X	
Simon Fahy				X

Note: HSBC are currently processing adding signatory access for Kevin Randall

Coventry City London Supporters Club 2016/2017 Accounts 30 June 2017

Issued by  
Kevin Randall 31 May 2019

Income and Expenditure

Assets & Liabilities

<u>Income</u>		<u>Assets</u>	
Membership	1,007.30	<u>Bank Balances</u>	
		HSBC	9,129.48
<u>Total Income</u>	1,007.30	Lloyds Bank	367.24
			<u>9,496.72</u>
<u>Expenditure</u>		<u>Debtors</u>	28.80
Post & Envelopes	(26.45)		
Player of the Year Platter	(300.00)	<u>Total Assets</u>	9,525.52
AGM	(100.00)	<u>Creditors</u>	
Forecasting Competition Prizes	(60.00)	Loan	(4,500.00)
IT/Website Costs	(182.65)	2017/8 Membership Received in Advance	(60.00)
Anniversary Dinner	(125.79)	AGM	(100.00)
Checktrade Trophy	(102.80)	IT/Website Costs	(158.66)
		Match Ticket duplicate/over payment	(30.00)
		Checktrade Trophy Match Ticket differences	(12.32)
		Match Ticket Collection Mileage	(243.00)
		Trophy Shop	<u>(27.00)</u>
Match Ticket Collection Mileage	(243.00)	<u>Total Liabilities</u>	(5,130.98)
<u>Total Expenditure</u>	(1,140.69)	<u>Net Assets</u>	<u>4,394.54</u>
<u>Surplus/(Deficit)</u>	<u>(133.39)</u>		

Kevin Randall 31 May 2019



Coventry City London Supporters Club 2017/2018 Accounts 30 June 2018

Income and Expenditure

<u>Income</u>		
Membership	1,090.00	
Amazon	159.65	
Donations Received	15.00	
Checkatrade Trophy Tickets surplus	12.32	
Website 2016/7 Adjustment	0.25	
Miscellaneous	0.01	
<u>Total Income</u>	1,277.23	
<u>Expenditure</u>		
2017/8 Match Ticket Collection Mileage	(216.00)	
B. Chattaway travel award	(171.00)	
Postage & Stationery	(122.80)	
Forecast competition prizes	(50.00)	
JSB Donation	(50.00)	
Ticket office gift	(30.00)	
AGM	(100.00)	
IT Costs	(146.77)	
Pub of the Season	(16.50)	
Travel write-off	(65.60)	
Match Tickets write-off	(3.40)	
<u>Total Expenditure</u>	(972.07)	
<u>Surplus/(Deficit)</u>	<u>305.16</u>	

Assets & Liabilities

<u>Assets</u>		
Bank Balances 30/06/2018		4,623.48
HSBC		367.24
Lloyds Bank		<u>4,990.72</u>
Debtors	A	1,472.10
<u>Total Assets</u>		<u>6,462.82</u>
<u>Liabilities</u>		
Creditors	A	(280.35)
Loan	A	(1,000.00)
2018/9 Membership Advances	A	(50.00)
Accruals		(100.00)
AGM		(146.77)
IT Costs		(216.00)
2017/8 Mileage Costs Match Ticket Collection		(1,793.12)
<u>Total Liabilities</u>		<u>4,669.70</u>
<u>Net Assets</u>		<u>1,793.12</u>
<u>Cashflow</u>		
Bank Balances @ 30/06/2017		9,496.72
2016/7 related settlements		(5,059.61)
2017/8 I&E		695.36
Net assets/liabilities	A	(141.75)
<u>Bank Balances @ 30/06/2018</u>		<u>4,990.72</u>

Coventry City London Supporters Club 2017/2018 Accounts 30 June 2018

Income and Expenditure

Notes to Income & Expenditure:

Memberships:	
Funds for 2017/8 received 2016/7	60.00
Receipts 2017/8	1,080.00
Prepayments for 2018/9	(50.00)
	<u>1,090.00</u>
Website:	
Accrued 2016/7	158.66
Outstanding debtors 2016/7	(28.80)
Paid	(129.61)
	<u>0.25</u>
Postage & Stationery:	
Postage Stamp Purchases	(15.60)
Wembley Postage	(84.40)
Otium Postage	(46.00)
Member Postage	39.00
Wembley & FGR postage accrual	(8.20)
Virgin recorded post charges accrual	(7.60)
	<u>(122.80)</u>
Travel Write-Off:	
15/12/17 Virgin Trains Compensation FA Cup rounds 1 & 2 delays	93.00
12/03/18 West Coast Trains Barnet duplicate ticket purchase	(197.40)
03/04/18 Virgin Trains Compensation	21.00
05/04/18 Virgin Trains Compensation	13.20
05/04/18 East Midlands Trains Notts County Rounding	5.40
April 2018 Lincoln cancellation balance	(0.80)
	<u>(65.60)</u>
Match Tickets Write-Off:	
Grimsby unsold ticket	(19.00)
FGR tickets shortfall - see (1)	(22.00)
FGR ticket purchase difference - see (2)	17.00
MK Dons ticket purchase difference - see (2)	39.00
Brighton ticket purchase differences - see (2)	32.00
Play off final unsold tickets - see (3)	(62.80)
Play off final short payments - see (4)	(22.00)
Play off final overpayment - see (5)	34.40
	<u>(3.40)</u>

- (1) Member requested two junior tickets, CCLSC purchased adult
- (2) Sum of payments received from members exceeds payments by CCLSC
- (3) Two tickets £34.40 & £28.40
- (4) £12 suspect re-allocation, £5.80 adult/junior issue, £4.40 presume sell off, and roundings
- (5) Martin Hogarth received two tickets, paid for three, advised did not want refund

Assets & Liabilities

Match & Travel Debtors/Creditors Analysis

Ian Davidson	(13.10)
Adrian Hawthorne	(106.60)
Laurence Kilpatrick	(19.00)
Jon Slade	(20.00)
Phil Smith	(116.00)
Chris Webb	(5.65)
Mick Adams	124.30
John Bryant	14.70
Barry Chattaway	16.00
Matt Chattaway	21.00
Rod Dean	30.00
Colin Henderson	14.00
Paul King	79.80
Chris Lambert	21.00
Thom Lunnon	30.00
Jay McDonald	187.20
Rob Parker	106.80
Ross Sauvage	21.00
Rob Stevens	541.70
Charles Tomkins	264.60
	<u>1,191.75</u>
2018/9 Membership Advances	
Kev Monks	(20.00)
Phil Smith	(20.00)
Martin Spare	(10.00)
	<u>(50.00)</u>



Coventry City London Supporters Club 2018/2019 Accounts 31 May 2019

Income and Expenditure

Income

Membership	1,550.00
Amazon	69.65
Donations Received	46.50
Travel refund	45.00
Q&A Raffle	240.00

**Total Income** 1,951.15

Expenditure

Match Ticket Collection Mileage

Postage & Stationery

Forecast competition prizes

JSB Donation

Ticket office gift

AGM

IT Costs

Pub of the Season

Player of the Season

Business Cards

Q&A Buffet

Match Tickets write-off, unsold Sunderland ticket

**Total Expenditure**

**Surplus/(Deficit)**

Assets & Liabilities

Assets

Bank Balances 31/05/2019	
HSBC	5,518.44
Lloyds Bank	367.24
	<u>5,885.68</u>
Debtors	187.20

**Total Assets** 6,072.88

Liabilities

Creditors:

2019/2020 Membership Advances

Accruals

AGM

IT Costs

Pub of the Season

Forecasting Competition

Business Cards

**Total Liabilities** (474.00)

**Net Assets** 5,598.88

Cashflow

Bank Balances @ 30/06/2018

2017/8 related settlements

2018/9 I&E

Net assets/liabilities

**Bank Balances @ 31/05/19**

(1,021.97)

**929.18**

Coventry City London Supporters Club 2018/2019 Accounts 31 May 2019

Income and Expenditure

Notes to Income & Expenditure:

Memberships:	
Funds for 2018/9 received 2017/8	50.00
Receipts 2017/8	1,570.00
Prepayments for 2019/2020	(70.00)
	<u>1,550.00</u>
Postage & Stationery:	
Postage Stamp Purchases	(24.48)
Stationery	(7.49)
Otium Postage	(18.00)
Member Postage	31.00
	<u>(18.97)</u>

Assets & Liabilities

Match & Travel Debtors/Creditors Analysis

Jay McDonald 2017/8	
Laurence Kilpatrick 2017/8	
	Total
	187.20
	(19.00)
	<u>168.20</u>

**2018/19 Payment Performance**

Opponent	Date (A)	Match Tickets						
		Purchased (B)	Days (A)-(B)	Last Pay Date	Last Pay Day Purchase	Last Pay Day Match	Avg from Purchase	Avg from Match
WBA	A 28/07/2018	11/07/2018	17	10/01/2019	183	166	24	7
Scunthorpe	H 04/08/2018							
AFC Wimbledon	A 11/08/2018	02/08/2018	9	01/03/2019	211	202	21	5
Oxford U	A 14/08/2018	25/07/2018	20	28/08/2018	34	14	10	(10)
Plymouth A	H 18/08/2018							
Blackpool	A 21/08/2018	17/08/2018	4	16/11/2018	91	87	11	7
Gillingham	A 25/08/2018	13/08/2018	12	31/08/2018	18	6	16	4
Rochdale	H 01/09/2018							
Oxford U	A 09/09/2018	30/08/2018	10	02/02/2019	156	146	19	9
Barnsley	H 15/09/2018							
Bristol R	A 22/09/2018	05/09/2018	17	05/03/2019	181	164	38	21
Sunderland	H 29/09/2018							
Portsmouth	H 02/10/2018							
Charlton A	A 06/10/2018	19/09/2018	17	01/03/2019	163	146	31	14
Wycombe W	H 13/10/2018							
Southend	A 20/10/2018	03/10/2018	17	08/02/2019	128	111	28	11
Bradford	A 23/10/2018	10/10/2018	13	20/10/2018	10	(3)	4	(9)
Doncaster R	H 27/10/2018							
Accrington Stanley	H 03/11/2018							
Walsall	A 10/11/2018	02/11/2018	8	08/04/2019	157	149	21	13
Burton Albion	A 17/11/2018	30/10/2018	18	01/03/2019	122	104	18	(0)
Peterborough	H 23/11/2018							
Fleetwood	A 27/11/2018	07/11/2018	20	27/11/2018	20	0	14	(6)
Walsall	A 08/12/2018	16/11/2018	22	08/04/2019	143	121	36	14
Luton	H 15/12/2018							
Shrewsbury	A 22/12/2018	29/11/2018	23	05/03/2019	96	73	30	7
Charlton A	H 26/12/2018							
Southend	H 29/12/2018	24/12/2018	5	29/12/2018	5	0	5	0
Wycombe W	A 01/01/2019	12/12/2018	20	05/03/2019	83	63	21	1
Scunthorpe	A 05/01/2019	17/12/2018	19	13/01/2019	27	8	9	(10)
AFC Wimbledon	H 12/01/2019							
Plymouth A	A 19/01/2019	07/01/2019	12	08/04/2019	91	79	22	10
Blackpool	H 26/01/2019							
Gillingham	H 02/02/2019							
Rochdale	A 09/02/2019	18/01/2019	22	17/02/2019	30	8	7	(15)
Walsall	H 16/02/2019							
Luton	A 23/02/2019	04/02/2019	19	17/05/2019	102	82	16	(4)
Accrington Stanley	A 02/03/2019	11/02/2019	19	10/04/2019	58	39	21	2
Burton Albion	H 08/03/2019							
Fleetwood	H 12/03/2019							
Peterborough	A 16/03/2019	07/03/2019	9	17/05/2019	71	62	13	2
Oxford	H 23/03/2019							
Barnsley	A 30/03/2019	15/03/2019	15	26/04/2019	42	27	14	(1)
Bristol R	H 07/04/2019	05/04/2019	2	07/04/2019	2	0	4	0
Sunderland	A 13/04/2019	27/03/2019	17	18/05/2019	52	35	14	(5)
Bradford	H 19/04/2019	08/03/2019	42	02/05/2019	55	13	55	12
Portsmouth	A 22/04/2019	03/04/2019	19	17/05/2019	44	24	11	(8)
Shrewsbury	H 28/04/2019	04/04/2019	24	01/05/2019	27	3	12	(12)
Doncaster R	A 04/05/2019	25/04/2019	9	18/05/2019	23	14	4	(5)
Average					81	65	18	2

() = Paid early



**2018/19 Payment Performance**

Opponent	Date (A)	Purchased ©	Days (A)-(C)	Last Pay Date	Travel			
					Last Pay Day Purchase	Last Pay Day Match	Avg from Purchase	Avg from Match
WBA	A 28/07/2018							
Scunthorpe	H 04/08/2018	25/06/2018	40	02/10/2018	99	59	9	(31)
AFC Wimbledon	A 11/08/2018							
Oxford U	A 14/08/2018							
Plymouth A	H 18/08/2018							
Blackpool	A 21/08/2018							
Gillingham	A 25/08/2018							
Rochdale	H 01/09/2018							
Oxford U	A 09/09/2018	06/07/2018	65	02/10/2018	88	23	27	(38)
Barnsley	H 15/09/2018	01/08/2018	45	02/10/2018	62	17	12	(33)
Bristol R	A 22/09/2018	12/07/2018	72	02/10/2018	82	10	27	(45)
Sunderland	H 29/09/2018	02/08/2018	58	05/12/2018	125	67	36	(22)
Portsmouth	H 02/10/2018							
Charlton A	A 06/10/2018							
Wycombe W	H 13/10/2018	03/09/2018	40	05/12/2018	93	53	29	(11)
Southend	A 20/10/2018	19/10/2018	1	05/12/2018	47	46	18	17
Bradford	A 23/10/2018							
Doncaster R	H 27/10/2018	10/09/2018	47	30/11/2018	81	34	21	(26)
Accrington Stanley	H 03/11/2018	01/10/2018	33	05/12/2018	65	32	19	(14)
Walsall	A 10/11/2018	28/10/2018	13	02/11/2018	5	(8)	4	(9)
Burton Albion	A 17/11/2018	12/10/2018	36	05/12/2018	54	18	21	(15)
Peterborough	H 23/11/2018							
Fleetwood	A 27/11/2018							
Walsall	A 08/12/2018	26/10/2018	43	05/12/2018	40	(3)	16	(27)
Luton	H 15/12/2018	26/10/2018	50	04/12/2018	39	(11)	13	(37)
Shrewsbury	A 22/12/2018	01/11/2018	51	24/12/2018	53	2	23	(29)
Charlton A	H 26/12/2018							
Southend	H 29/12/2018	27/11/2018	32	17/05/2019	171	139	29	(3)
Wycombe W	A 01/01/2019							
Scunthorpe	A 05/01/2019							
AFC Wimbledon	H 12/01/2019	27/11/2018	46	17/05/2019	171	125	36	(10)
Plymouth A	A 19/01/2019	17/12/2018	33	19/01/2019	33	0	19	(14)
Blackpool	H 26/01/2019	27/11/2018	60	17/05/2019	171	111	25	(35)
Gillingham	H 02/02/2019	27/11/2018	67	17/05/2019	171	104	21	(46)
Rochdale	A 09/02/2019	14/12/2018	57	07/01/2019	24	(33)	17	(40)
Walsall	H 16/02/2019					90	24	(37)
Luton	A 23/02/2019							
Accrington Stanley	A 02/03/2019							
Burton Albion	H 08/03/2019							
Fleetwood	H 12/03/2019							
Peterborough	A 16/03/2019	18/01/2019	57	17/05/2019	119	62	23	(34)
Oxford	H 23/03/2019	15/01/2019	67	08/02/2019	24	(43)	9	(58)
Barnsley	A 30/03/2019	17/01/2019	72	02/05/2019	105	33	33	(39)
Bristol R	H 07/04/2019	23/01/2019	74	17/05/2019	114	40	28	(46)
Sunderland	A 13/04/2019	04/02/2019	68	08/02/2019	4	(64)	1	(67)
Bradford	H 19/04/2019							
Portsmouth	A 22/04/2019	12/02/2019	69	06/03/2019	22	(47)	16	(53)
Shrewsbury	H 28/04/2019	04/03/2019	55	17/05/2019	74	19	21	(37)
Doncaster R	A 04/05/2019	05/03/2019	60	17/05/2019	73	12	16	(45)
Average					79	31	20	(30)

() = Paid early