

Coventry City London Supporters Club (CCLSC) – AGM agenda

Saturday 8th June 2019, 11am – Calthorpe Arms, London

- 1. Apologies for absence
- 2. Approval of the Minutes of the 2018 AGM
- 3. Matters arising
- 4. Chairman's Report
- 5. Committee member reports
- 5.1 Treasurer's report (including update on previous years' accounts) Kev Randall
- 5.2 Secretary's report Rob Parker
- 5.3 Travel report Adrian Hawthorne
- 5.4 Match Ticketing report Barry Chattaway
- 5.5 Sky Blues International (SBI) report Ian Davidson
- 5.6 Communications and pubs report Ian Davidson
- 5.7 Website report Rob Stevens
- **5.8 Affiliations report Martin Garrett**
- 5.9 Competitions report Robin Ogleby
- 5.10 Social report Kevin Mofid
- 5.11 Player of the Season report Barry Chattaway
- 5.12 Social Media report Chris Webb
- 6. Aims and objectives of CCLSC
- 7. Election of Committee for 2019/20
- 8. Any Other Business
- 9. Date of Next meetings



Coventry City London Supporters Club (CCLSC) – AGM minutes

Saturday 30th June 2018, 11am - Calthorpe Arms, London

- 1. Apologies for absence
- 2. Approval of the Minutes of the 2017 AGM
- 3. Matters arising
- 4. Chairman's Report
- 4.1 CCLSC participation in "supporter consultation" organisation with CCFC
- 4.2 Discussion regarding Wembley tickets purchasing process
- 5. Committee member reports
- 5.1 Treasurer's report Charles Tomkins/Colin Henderson
- 5.2 Secretary's report Jay MacDonald/Rob Parker
- 5.3 Travel report Adrian Hawthorne
- 5.4 Match Ticketing report Barry Chattaway
- 5.5 Sky Blues International (SBI), communications and pubs report Ian Davidson
- 5.6 Website & social media report Rob Stevens/Chris Webb / Rob Parker
- 5.7 Affiliations report Martin Garrett
- **5.8 Competitions report Robin Ogleby**
- 5.9 Social report Kevin Mofid/Rob Parker
- 5.10 Player of the Season report Barry Chattaway
- 6. Aims and objectives of CCLSC
- 7. Election of Committee for 2018/19
- 8. Any Other Business
- 9. Date of forthcoming meetings

1. Apologies for absence

Attending: Colin Henderson, Ian Davidson, Martin Garrett, John Bryant, Charles Tomkins, Rob Parker, Rob Stevens, Adrian Hawthorne, Robin Parsons, Nick Harrington, Robin Morden, Rod Williams, Kevin Randle, Robin Ogleby, Phil Smith, Eric Whiting, Mick Furnival-Adams, Barry Chattaway, Matt Chattaway, John Baines

Apologies: Kevin Mofid, Chris Webb, Jay MacDonald, Anthony Genower, Paul King, Alastair Laurie, Rod Dean, Christian Cation, Paul King, Simon Roberts, Pete Burgess, Jim McEwan, Mark Neale, Devash Menash, Jon Slade, Rob Stevens.

2. Approval of the Minutes of the 2017 AGM

Three copies of the 2017 minutes, signed by the Chairman, were made available; these were approved by consensus. Colin reminded members to review the committee meeting minutes which will be published online; Rob P to ensure that all committee meeting and AGM documents are promptly published for members to review.

3. Matters Arising

There are several matters arising which the AGM agreed to deal with in the respective committee member report sections. These were:

- 1) Closure of Lloyds bank account (dealt with in the treasurer's report)
- 2) Q&A event with Mark Robins and/or David Boddy (social report)
- 3) CCFC Patron (secretary's report)
- 4) Managing refunds for unusable train tickets (travel report)
- 5) Membership drive via social media campaign (secretary's report)
- 6) CCFC football for prize-winner Peter Dipple (chairman's report)

4. Chairman's Report

Can I firstly thank everyone for attending today's AGM. Once again it's great to see some of our long distance members here today. As usual, today's meeting has a full agenda with a number of items to debate and make decisions on. As in previous years I would like to manage the discussion time carefully to give everyone the chance to contribute to agenda items as they are presented, so please do not be offended if I interrupt you in order to keep us on time. There will be a break for lunch around 1pm. We are aiming to conclude all matters for this AGM between 3pm-3.30pm.

When I started to think about what I might say in my report this year, the main thing I reflected on was what a great year it was. We played some very exciting football at times, defended very well at the start of the season, scored plenty of goals and most importantly we secured promotion to League One at the first attempt following an amazing game at Wembley Stadium. I firmly believe that the promotion under Mark Robins could be the start of our climb back-up the league ladder and hopefully back to the Premier League in the not so distant future (I prefer to remain optimistic). The owners finally appear to be backing the management team and seven signings for 2018/19 before the end of June is very positive.

<u>Wembley ticketing</u> - before I move on, I must cover an issue that we will be discussing next on the agenda. As Chairman of CCLSC I am ultimately responsible for all actions /activities carried out by committee members on behalf of the members. One such activity was the recent purchase of tickets for the play-off final at Wembley which I believe put CCLSC's finances at serious risk, and raised serious questions about the governance arrangements of CCLSC. I do not personally hold any one individual responsible for the actions that took place before and during the purchasing process but the actions and results gave me serious concerns as Chairman.

As a result, I asked Rob Parker to carry out a full investigation into these events and to make a number of recommendations on how we can avoid this situation happening again.

<u>Special thanks</u> - I would like to put on record my personal thanks to all the members who have served on the committee this year and who have supported me admirably during the year in my role as Chairman. I would like to single out two committee members for special recognition:

Adrian Hawthorne - as you all know Adrian took over the travel secretary's role at the start of the season from Simon Fahy. Adrian has worked tirelessly over the course of the year to secure the best train ticket prices for us to get to matches. He has also done a fabulous job of securing refunds from the train operators for delays and cancellations over the year.

Barry Chattaway - Barry has once again provided an amazing ticketing service to members this season culminating in the task of purchasing well over 100 tickets for our trip to Wembley (with significant help from his son Matt on that particular occasion). Barry once again has gone above and beyond the call of duty on numerous occasions during the season to ensure everyone got their match tickets. Barry has also continued to run the Player of the Season nominations over the season. This culminated in the presentation of an excellent trophy to the Player of the Season Michael Doyle. The POTS presentation was well organised by everyone involved.

New Supporters Group - so far, I have managed to attend one of the new group's two meetings, which are currently chaired by Dave Boddy. The meeting I attended focused on the group's membership, terms of reference and future Chair of the meetings. I think the group could perform a useful function if it focuses on issues that directly impact supporters both home and away and avoids discussions that the group cannot impact on such as the club ownership/dispute with the council/Wasps. My feeling was the group were fully supportive of this approach and the terms of reference discussed were trying to achieve this. We will need to decide whether CCLSC should continue to have representation at this type of group with the football club. I would be happy to continue to attend meetings next year if the decision is yes.

<u>Peter Dipple lost football update</u> – CCFC have not thus far provided a replacement for the 40th Anniversary Dinner Raffle Prize which was lost in the post. Colin will see if Simon Fahy will provide his signed football as a replacement; if not, Colin pursue a replacement with Dave Boddy and David Buust.

4.1 - Discussion & vote on participation with CCFC fans forum group – agreed that we would continue to participate in this group during the coming season. Proposed by Barry, seconded by Kevin.

4.2 – Report on Wembley ticket ordering process and recommendations (Rob Parker)

Overview - during the run-up to the League Two Play-Off final, it became clear that CCLSC had paid for a substantial surplus of tickets in excess of the number required by its members, creating a significant potential financial liability if individual purchasers could not be found to buy these tickets from us. In the event, we did manage to sell the vast majority of these tickets but we are conscious that we do not want a repeat of such circumstances. Colin therefore asked me to investigate what had happened and to suggest ideas regarding what we should do differently in the future to avoid a repeat of these circumstances. As well as the risk of a big financial hit, this episode raised a number of concerns:

<u>Stress on those members responsible for ticketing</u> – without a clear view of who wanted tickets and a plan of how to get rid of dozens of spares, it was at times onerous on committee members in trying to assign our allocated tickets, find potential purchasers outside CCLSC and make payment/collection arrangements with these people;

<u>Terms of purchase</u> – the terms and conditions of purchasing tickets stipulate that we cannot sell/give tickets to third parties; tickets have to be used by the purchaser or someone known to the purchaser (i.e. CCLSC members), meaning that we were in technical breach of these terms when we sold our surplus tickets to non-CCLSC members. In the event that the authorities called us up on this, it might cause problems for CCLSC ordering tickets for future matches;

The good name of CCLSC; in selling tickets purchased through CCLSC to strangers, we were in danger of jeopardising the good name of our club if anyone holding a ticket with our name on had got into trouble e.g. pitch invasion, fighting, drinking in the stands, etc. We stressed the need for good behaviour to everyone to whom we sold the tickets and thankfully this was observed, but it nonetheless represented a risk which could have had implications for our relationship with CCFC and our ability to buy tickets for future matches;

<u>Terms of use of debit card</u> – it may have been a technical breach of our policy with the bank that the CCLSC debit card was used by someone other than the cardholder – the potential risk is unknown and the chances that this could become a problem are rather small, but nonetheless this should be taken into account; and

<u>Potential for unplanned overdraft</u> – during the process of purchasing the tickets, the treasurer had no oversight of how much money was being spent, meaning we could not have been 100% confident we had enough cash in the account to either pay for all the tickets or to avoid going into overdraft (and the potential for a penalty / fine for doing so).

I arranged one-to-one telephone conversations with Barry Chattaway (ticketing), Charles Tomkins (treasurer) and Rob Stevens (website) to find out more from them what had happened and to get their ideas about how to handle similar situations in future. I made clear to all three that the nature of the conversation was very much "how to we do this better next time and how do we learn from this occasion?" rather than any implication of fault or blame-placing. All three accepted this and participated in the calls in the spirit intended.

What happened - on the evening of the Notts County play-off away leg, several committee members (not including the chairman, secretary or treasurer) met after the game and discussed what to do regarding ordering tickets for Wembley; the consensus amongst those members was to use the Checkatrade final from the previous season as a guideline in assessing likely demand, and then ordering accordingly. For that game vs Oxford, we had sold very nearly 200 tickets. It was agreed amongst those committee members present after the Notts County game use our list of Season Ticket holders to order as many tickets in a single seating block as possible; without a list of members requesting tickets, it was decided to buy only full price adult tickets due to uncertainty on how many junior/senior tickets would be needed. This took place on the assumption that our list would give us about 150 tickets, significantly less than sold for Oxford in 2017, and thus it wouldn't be an issue finding buyers for these within our membership. It was clear in the hours after the win at Notts County that we would have to move fast to communicate with our members, leading the members present to come up with an action plan for communication and ordering. It must be said that, without this proactive attitude, CCLSC would have struggled to fulfil ticket requests from members and that the decision was agreed by those present in good faith and with the best of intentions for our membership, for which they should be commended.

Unfortunately the precedent of the Oxford game in assessing potential demand for tickets turned out to be a misleadingly optimistic approach, due to several factors;

- 1. the overall lower attendance by CCFC supporters at the match (37k, down from 43k in 2017) which, by itself, would probably have diminished demand for tickets via CCLSC;
- 2. the very short timeframe; for the Oxford game there was a window of more than a month between the confirmation of the game and the date of the game itself, during which there was a long delay between the tickets going on priority sale to ST holders (during which CCLSC would acquire tickets) and going on general sale. For the Exeter game, tickets went on general sale within a day or two of them being on priority sale, which meant many people who would otherwise have booked through CCLSC were able to organise their own tickets and not feel the need to go through CCLSC, thus reducing the number required of CCLSC;
- those people wanting junior or senior tickets could acquire these easily by going to CCFC directly rather than paying a higher price to CCLSC for an adult ticket for their concession requirement; and
- 4. due to the short timeframes, we could only offer collection at the pre-match pub rather than postal delivery which, given the hassle factor for fans not otherwise keen on meeting at the Feathers pub near Victoria station, may have put some potential purchasers off.

As a result of these factors, we had a surplus of purchased tickets amounting to nearly £1,000, which is more than the annual income of CCLSC – this would have been a dire financial hit for our club to take.

In the event, the committee leapt into action to advertise our surplus tickets as best as we could via means such as Facebook, Sky Blues Talk, Twitter and so on, which meant that only three adult tickets went unsold in the event, a net liability of around £100. As mentioned above, the week preceding the game was taken up with desperate attempts to find buyers for the remaining 30+ tickets and making arrangements on the day for collection/payment by non-CCLSC members which meant that the build-up to our big day wasn't as relaxed and enjoyable as it should have been, at a time when we should have been anticipating a huge game in the history of our club.

Recommendation - all three committee members I spoke with agreed that the best way forward would be to ensure we order tickets according to a list of those CCLSC members declaring in advance that they would buy tickets from us; clearly, in a game like this one with a short timeframe between the confirmation of the game taking place (i.e. us beating Notts County away, in this case) and the ticket going on sale, we might have insufficient time to get an email out to all members for responses in time for us to start making orders.

We should therefore email members before the date and details of the game in question are confirmed (e.g. before the Notts County games, in this example) stating that although we can't confirm prices, we expect these to be in line with usual football/Wembley pricing and to let us know how many tickets they would buy through CCLSC – we would expect them to follow through and buy these from us in the event that the game is confirmed; even it not everybody does so, this would give us a reasonable list to from when buying tickets (including juniors/seniors) and would be less likely to have such a significant surplus/potential liability. In addition, the tickets should be ordered with a confirmation from the treasurer that sufficient liquidity is available in the bank account to ensure no issues about going into overdraft etc, and that ideally the named cardholder is the person placing the orders via the debit card. We would thus avoid any risk associated with providing tickets to non-CCLSC members and ensure a smoother ticket allocation process for committee members.

The AGM agreed as follows: CCLSC will send out a communication well in advance if the prospect of such a game arises in the future; we will require members to confirm how many tickets would like, on the basis that if the big game is confirmed then we will buy these tickets on their behalf and will expect members to pay for tickets they have pre-ordered.

5.1 - Treasurer's report - Charles Tomkins

The treasurer was not present and had not provided an update for the AGM – the AGM agreed with the chairman's view that this was not acceptable. John Bryant, assistant treasurer, and Colin will ensure that by the next committee meetings we have confirmed financials for both previous seasons available (2017 AGM figures have not been confirmed at the time of writing).

Colin was able to confirm that the balance at the end of May was £4,867.88 (HSBC account); we were unable to compare this with the previous year's balance but believe this is a similar figure. Amounts owing are:

- * £80 to Ian Davidson
- * £120 to Adrian Hawthorne
- * £115 to Phil Smith.

We also believe, based on a conversation with Rob Parker, that £1,000 is owed to Charles Tomkins which Colin will need to approve (this was provided by Charles as a balance for the account during the Wembley ticket purchasing process).

The AGM agreed that membership fees will remain the same for the coming season; this was proposed by Ian Davidson, seconded by Martin Garrett, and accepted unanimously.

Colin informed the AGM that the Lloyds bank account has not been closed nor has the residual amount been transferred to the HSBC account; this will be an objective for Charles and John this season which Colin will pursue.

Clin proposed a 6-weekly meeting of himself, Charles, John, Adrian and Barry to reconcile accounts; John B to convene this.

5.2 - Secretary's report - Rob Parker on behalf of Jay MacDonald

Message from Jay: "Firstly, apologies for not being able to attend the AGM today; it is my birthday today and I'm celebrating with relatives in Norfolk during a long weekend away. There's not much for me to report on secretarial matters for the 2017/18 season; family and work commitment along with a generally busy year have meant that I (again) haven't been able to dedicate as much time to the role as I would have liked to have done. Rob Parker has done an outstanding job in standing when I have been unable to attend committee meeting. On that note, I propose that Rob P should be appointed CCLSC Secretary in my place. I would still like to be involved in CCLSC committee matters and would therefore like to propose that I deputise for Rob when required. I have spoken to Rob and Colin about this and they are both in agreement with this proposal, but, of course, formal confirmation from the AGM must be sought. I appreciate it's not one the most time-consuming roles on the committee but I struggle to make it to matches these days, let alone committee meetings, let alone the AGM. Thanks to Rob for his support to me and I think you'll all agree he's done a fantastic job. Thanks also to all of the committee for their hard work and commitment to CCLSC over the course of the last season. Looking forward to catching up at some games next season in our quest for successive promotions. All the best, Jay."

Rob confirmed that he would be happy to take on this role if elected today. "I would like to thank Jay personally for his recommendation to Colin that I take this responsibility on, and I am sure that everyone at the AGM will join me in thanking Jay for the time he has freely given to committee matters over the course of many years."

This season the management of the committee continued much the same as in previous seasons, with Jay and Rob continuing to coordinate and organise the committee and support Colin in ensuring committee members fulfilled their objectives.

Committee meetings held 2017-18

We held three committee meetings over the course of the season; these were in October, January and April (at the Calthorpe Arms). The procedure of generating and distributing the agenda, then finalising and circulating the minutes amongst committee members, continues to improve; in particular we need to ensure all documents are posted online promptly.

CCLSC patron

Since the sad death of Jimmy Hill in 2015, CCLSC has been without a patron; this is a largely honorary position and represents an opportunity for us to appoint a relatively high-profile individual to represent us in fulfilling the criteria we outline for the role. The committee discussed various questions relating to the requirements of this role, and it was agreed that the CCLSC patron ought to be:

- actively aware of our work;
- able to use some influence on our behalf if needed;
- someone of a more recent generation than Jimmy Hill (prominently involved in the club within the last 30 years);
- ideally an ex-player or manager who is still well known;
- willing to participate in our events; and
- happy to publicise/promote CCLSC.

The committee made various suggestions on this basis and developed a two-man shortlist comprising of Steve Ogrizovic and Bobby Gould; we invite the AGM to vote on which of these we should prioritise in terms of contacting with a view to appointing them as CCLSC patron. The idea is appoint someone on a time-limited basis e.g. 3 years, as a way of making it easy for both sides to politely part ways if the relationship isn't working.

The AGM voted and there was a unanimous view that we should seek the agreement of Steve Ogrizovic in the first instance.

5.3 - Travel report - Adrian Hawthorne

It was a mixed first year / baptism for me in my role as Travel Secretary. After an early pre-season flurry in ordering tickets to take advantage of sale ticket prices, a settled pattern of ordering travel to games on a weekly basis seem to prevail.

There were 39 games for which travel was booked, with an average of 7.7 people travelling per game. There were 31 people who used the travel service, with 11 people travelling on just one occasion. The top four travellers were Adrian, Rob S, Ian and Charles, with 37, 35, 33 and 31 journeys respectively. Four others were in the twenties for travel; they were Colin, John Bryant, Robin and George.

I have to reiterate Simon's concern from last season's minutes where he identified that he would lose control of reconciliation for travel now that bookings and supporter payments would be made direct to the CCLSC account rather than the secretary's personal account. Before the travel secretary's debit card was activated in December I was able to ensure that for all bookings made, I received members' reimbursements. I am not able to confirm with the same certainty for the CCLSC account.

From my own account, up until November 2017, there were 32 separate train ticket bookings made, which includes several instances of more than one booking per game, due to numbers i.e. more than nine, or as a favour to individuals i.e. where a late request might have been made. The total cost was £2,671.70.

From the CCLSC account, from November onwards, there were 29 travel bookings made. Thus the alert among you will have seen that there were 61 bookings made in total. Total cost of bookings was £3,516.45. Overall cost of bookings was over £6k.

On the negative side, there were a few hiccups in bookings. These included booking travel for the Lincoln home game which was cancelled and duplicate tickets purchased for the Barnet home game.

On the positive side, I complained to GWR about being overcharged for Exeter and managed to get a refund of £35; I also managed to get a full refund eventually, for Lincoln, as coincidently our normal train was also cancelled and I persuaded Virgin that we would have missed our onward train to the Ricoh Arena, so they refunded both the outward and return journeys. I have also, just this week, after much correspondence, managed to get a refund for the advance tickets purchased for Barnet, as 'a gesture of goodwill.'

For the coming season I am going to explore buying e-tickets and see how viable it is and the process and practicality of sending such tickets direct to members' smartphones.

As a final note it will be interesting to see if we get an uptake in members travelling now that we are in a higher division and the possibility of maintaining the final flourish to last season.

Agreed that for Virgin West Coast trains for home games we can get e-tickets and send these to everyone on their smartphones. Also print the copies initially as a failsafe until this is seen to be working reliably.

Discussion points

- How should we manage refunds for unusable train tickets? the AGM agreed that, where these is no (or minimal) cost differential, Adrian will book a return to the Coventry Arena (Ricoh) train station for home games, in order that we get the option of using the return leg ticket to get back to Coventry rather than the taxi option.
- The AGM discussed the issue of what refunds should be made to members who pre-order train tickets only for the date of the game to be moved, thus meaning no refund available from the train

company. The AGM confirmed that CCLSC will not refund the ticket money where the game is postponed through no fault of train company or when there is no refund due from the train company.

• A vote of thanks to Adrian was made by all present at the AGM.

5.4 Match Ticketing report - Barry Chattaway

League Two gave us a hard time this season with the away ticket allocations being small on some occasions which proved especially challenging due to our number of requests being larger than in recent seasons, partly due to us visiting a few new grounds and members being keen to cross these off their '92' To-Do list, not to mention the team's good form through the season having a positive effect on demand for tickets.

As in previous seasons we managed to fulfil all members' ticket requests, but not without a few occasions where we had to pull out all the stops and use the help of Shelagh at the ticket office and the influence of Colin Henderson using his contacts with CCFC. Forest Green Rovers and Exeter City were both limited ticket allocations which, along with reduced season ticket allocation, did cause us problems.

Over the regular season, the biggest away attendances were:

- 1) MK Dons FA Cup game where 69 tickets were bought,
- 2) Brighton FA Cup game (48)
- 3) Notts County (league game in April) (44)
- 4) Cheltenham (39); and
- 5) Barnet & Accrington (both 38)

Over the whole season's league and cup away games, we had an average of 22 members going per game; the average on previous seasons had been 16 – so we could say it was a well-supported season!

Then we had the Notts County play-off away game where we took 57 members; for Wembley we sold 150 (including several to non-members, as we have heard).

The FA Cup games at MK Dons & Brighton also caused us an issue with the large number of requests from our members; again we were in the hands of the ticket office for with a reduced season ticket allocation and match ticket allocation. This issue occurred again with us finishing in a playoff place - again the demand for tickets was high and again there was a reduced allocation.

For the second time in 13 months we had another Wembley visit, tickets for this event were on sale immediately after the playoff game, this was harder to administer than the previous visit last April. We did manage to get all who wanted tickets for Wembley; this was done with a team of members and committee members over a 9-day period, finalising and distributing tickets on the day of the game in the Feathers pub and later at various collecting points at Wembley for those who were unable to meet us at the pre-match pub. I must thank Ian Davidson, Rob Stevens, Matt Chattaway, Charles Tomkins & Rob Parker plus a few members who assisted in obtaining tickets on our behalf.

Despite the football, the high demand means it has been a tough season but this was made a little easier with some much-needed help from time to time; one instance was when I was away for three weeks when we had the very capable Kevin Randall step in to assist me so I would like to thank him for his help. I would like to ask the committee to consider rewarding him on this occasion is some way. Also, would like to thank Matt Chattaway for the work on the Wembley ticket organising front, with a brilliant ticket spreadsheet plotter he did for us. If re-elected, I would like to stand again in the coming season.

The AGM discussed what we should do in order to prioritise some members vs others when we cannot fulfil the full list of ticket requests i.e. what is the priority system? Barry and Ian confirmed that the policy will be communicated so everyone is clear when making requests; this is based on the number of games attended by members over the course of the current season plus the previous season (i.e. when away tickets ordered via CCLSC, rather than in a personal capacity). We will also communicate how this affects members whose CCLSC membership is part of a family membership. SBI members would be in the queue behind CCLSC paid-up

members but we will still aim to accommodate them. We expect Wimbledon away, the first game of the season, is the likeliest game to bring this problem. The AGM made a vote of thanks for Barry especially on behalf of non-ST holders; this was proposed by Carl Lawton and seconded by Rob Parker. The website has been updated in the last couple of days to require members to log in to the website in order to make requests – lan to notify members via email.

5.5 Sky Blues International (SBI), communications and pubs report – Ian Davidson

In the last 12 months CCLSC, but probably more specifically SBI, received more focus from the media. BBC Coventry and Warwickshire (CWR) and the Coventry Telegraph ran stories about SBI members and their trips to Wembley, and the Telegraph published a story about the Player of the Season award. Ian D and Per Modem spoke on CWR before the Wembley play-off final.

We continue using the MailChimp email system for our communications. A total of 115 emails were sent out during the season. These included the monthly newsletter, travel and ticketing emails and the popular Pub and Directions email. Additional emails were issued to get members to enter the Forecasting Competition, AGM notification, the Player of the Season award, a Wembley special and, perhaps optimistically, when it was announced Carl Baker had re-signed, the re-issue of the May 2013 Newsletter with pictures of Baker being presented with the CCLSC Player of the Season award. On a sadder note, emails were also issued following the deaths of Don Chalk and Cyrille Regis. This season, for the first time, we also used the MailChimp email to notify individuals of match ticket purchases, payment details and collection. We had experienced some email issues when sending out multiply emails from CCLSC emails, when not using MailChimp.

The newsletters continued to be opened by around 50-60% and the ticketing and pub emails see significantly different opening levels depending on the match in question. Not surprisingly, the two emails with the highest opening figures were the ones sent to members only regarding Wembley tickets. As in previous years, SBI members only received the monthly newsletter and the occasional "special" email. Last season these included details on IFollow, advising when the Sky Blues were on TV and the Don Chalk RIP email.

At the start of the season, emails were sent to 313 people in the UK and to 249 SBI members. By the end of the season we were sending emails to 355 people in the UK and 251 internationally. We gained several new SBI members throughout the year but lost touch with others. I would like to once again thank Barry, Adrian and Robin for their regular contributions to the newsletter throughout last season and to Colin for proof-reading and final approval.

GDPR - the General Data Protection Regulation (GDPR) became law in the UK on 25 May 2018. GDPR gives EU citizens (this includes UK citizens as GDPR will still be UK law after Brexit) more control over how their personal data is used. The reason that all clubs, including voluntary clubs like CCLSC, need to comply with the new legislation is that such clubs collect data about its members – name, address, email address, telephone number and additional data may be collected such as data of birth (for age related tickets) gender, etc.

There was considerable discussion and debate within the committee regarding how CCLSC should respond to GDPR. We developed a privacy policy and appointed a Data Protection Officer, John Bryant. For administrative ease, rather than any legal requirement, we emailed all members and those individuals who had previously requested emails and newsletters were sent to them, about our Privacy Policy and asked for their consent to keep their personal data and continue to contact them. Whilst this was not legally required, MailChimp had produced templates that automatically added and removed individuals from the mailing list depending on the individual's response. We are required under GDPR to confirm to anyone whose personal data we held, and who asked to unsubscribe, that we had deleted their records. The 19 June email met this requirement for those who hadn't responded. Using MailChimp and asking for consent, from 25 May 2018 going forward, provided us with an administratively easy solution, and record tracking process.

We outlined a number of reasons to stay touch:

Member only benefits (currently £10 per season)

- 1. Group Travel advance booking arrangements to take account of discounted fares on rail travel from London to home and away games;
- 2. Match tickets away ticket ordering and collection to enable members to sit/stand together at away games; and
- 3. Monthly newsletter, socials events, Q&As with Club Officials, and travel and pub information for away matches.

Even **if you do not join as a paid up member**, by opting in you will continue to receive the monthly newsletter and pub information by email. The CCLSC privacy policy was sent to 331 emails in the UK and 251 emails internationally to SBI members. Individuals were asked to give consent for CCLSC to hold their personal data. Several prominent members hadn't responded and a reminder was sent out to co-incide with the Wembley play-off final, hoping individuals would read this and respond. A final reminder was sent out on the 19 June confirming that we were sorry they were leaving us and that we would delete all their personal data. It gave individuals a final opportunity to consent. As this report is written we have 204 subscribers in the UK and 116 SBI.

Individuals who didn't respond and give consent will no longer receive information from CCLSC and their personal data has been deleted from committee members' spreadsheets.

Pubs - our policy of going to real ale pubs away from the ground again proved popular last season and will be continued for the coming season. Recommended pubs are being presented at the AGM.

Last season we visited a number of excellent pubs. Prior notification meant that we were welcomed, pubs opened early where needed, often had an area sectioned off for us, and, where food wasn't normally available, pre-ordered food was provided.

Some of the highlights were the upstairs room at Willy's in Cleethorpes prior to the Grimsby game, where we watched the police pile into the pub next door after the local fans were fighting amongst themselves; this was followed shortly afterwards by a Lancaster bomber flypast. Excellent new pubs last season were the Howard Arms (Carlisle) which we shared with the 5 or 6 Carlisle London Supporters, the Ale House (Forest Green), the pre ordered food at Chequers (MK Dons), the Railway Inn (Mansfield) and the specially prepared curry at the Kemble Brewery Inn (Cheltenham). We sometimes got the numbers wrong (although the landlords didn't seem to mind) as experienced at the Chequers, the Brighton Beer Dispensary and the Feathers, before Wembley.

We are fortunate that two of the three clubs promoted with us have pubs we would wish to return to. Hopefully, we will be welcomed back to the Peel Park Hotel (Accrington) despite the landlady's son getting the message wrong and providing additional bar staff for the few Luton fans the week before our visit. Actually, the landlady and her one colleague performed wonders to keep the beer and food coming, given the numbers that turned up. We will insist on speaking directly this season.

The other promoted team, Luton, proved a pub challenge last season. Pubs in central Luton were designated home fans only (other than the Spoons) and we were very fortunate to "find" the out-of-the-way Black Horse. The landlord said he didn't open until 2pm on a Saturday and didn't do food. Given the numbers anticipated, he opened the doors at noon, still in his PJs, and proceeded to eat his cornflakes on the bar as we all piled in. The young barmaid worked her socks off serving beers and the landlord's wife served up their special menu - of chicken (or BBQ chicken) and chips. A couple of Luton fans turned up at 2pm and were overheard asking where "this lot" had come from. They had never seen anyone in the pub on a Saturday at 2 pm beforehand. The landlord, offhandedly said "they wanted food and beer so I opened early". The third promoted team, Wycombe, doesn't have much choice of pubs for evening games, so we returned to the Hour Glass. Beers were returned as undrinkable before the landlord put on a new barrel. Unfortunately, we return on New Year's Day so we may not have much choice but to return.

The return last season to some of our favourite pubs, the Derby Tup (Chesterfield), the Borough Arms (Crewe), the Victoria (Colchester) and the Glue Pot (Swindon) will of course be missed, but perhaps the grounds and

teams will not be! The policy adopted a couple of years ago, of going to a pub near the ground for evening games also met with some success last season (apart from Wycombe). For the coming season, Blackpool, Fleetwood and Bradford City are evening away games before Christmas and we have been to all three pubs recommended. They are all close to the ground.

Many of the grounds we will be visiting this season will not be new (for many) but our last visit in some cases will have been several seasons ago. Pubs for all away games have been investigated and, where appropriate, contact made with the local branch of CAMRA for recommendations. These of course, will be subject to contacting the landlord, just prior to the game, to ensure we are welcomed.

Away days this coming season will include a return to the Three Fishes (Shrewsbury), Black Country Arms (Walsall), the Will Adams (Gillingham) and the White Swan (Charlton). The anticipated return to the Corner Pin (Doncaster) for the very large Yorkshire might be put on hold as the game, being the last of the season, is likely to be moved to Saturday midday kick-off. For the trips to Bristol Rovers, Plymouth and Sunderland we will be using pubs we have not visited before. If the effort, quality and commitment of the team is carried forward to the coming season, with the selection of pubs, CCLSC away days are looking good!

The AGM agreed that Ian would investigate the feasibility of a voting system for "Pub of the Year" and will report to the committee on this matter.

5.6 Website report - Rob Stevens

Overall, the website has continued with its slow, steady development. Although there have been a few hiccups — mainly to do with my work commitments getting in the way! — most of the issues have been identified and solutions are either in place or on their way in preparation for the new season.

Membership - our first year of having our membership run entirely via the website has been a general success. The ability for committee members to access the member database has been useful. However, with the introduction of GDPR legislation and to improve the system overall, there are a number of changes to make (see below for GDPR & MailChimp).

The membership form now includes a Date of Birth field which will allow member data to be kept for bookings rather than requested each time. This also applies to season ticket/membership numbers. All member areas are now restricted and forms for Match Tickets, Travel, and Man of the Match will auto-complete with member data.

Points for discussion:

- How we integrate GDPR to the membership sign-up process? the AGM agreed that members should accept the data protection policy during the online sign-up process;
- Future AGM dates. We are caught in limbo between the end of the season, the fixture release date(s) and the membership renewal post-AGM. The AGM agreed to move the date of future AGMs to 2nd the Saturday in June.

Man of the match - there were a number of problems with availability of up-to-date forms for voting. The issue is down to whether we allow members to access to all matches for voting or add them as they take place. During the season, the matches available were added week-by-week but due to the way some devices stored previously accessed pages, members had problems when the page was updated. To solve this, all matches have been added to the form in advance and only fixture changes (e.g. cup fixtures) will need to be updated. I've streamlined the part of the site that creates the form so this will be easier to update too.

Match tickets - this generally worked well until we were faced with the last-minute Wembley sale! If we are in this situation again, we'll add a pre-booking option prior to final notification of sales to allow us to gauge demand more accurately than Ian and myself trying to work out who would want tickets at 11pm on a Friday night in a Nottingham Wetherspoons.

Travel tickets - this has worked really well and I've had the chance to add a multiple booking option to allow members to book more than one trip at a time.

Point for discussion:

 A form for multiple travel bookings within a single request/form submission could be added to the Match Tickets page too. This was agreed by unanimous consent.

MailChimp & GDRP - this was a particular headache as Ian and I had to update the mailing lists for newsletters etc and will have to do it again with new membership. However, I will be integrating the website membership database with our MailChimp database so that updates will occur automatically going forward. This will make Ian very happy.

Other developments - It's been on hold for a while but a gallery of CCLSC pictures is in the pipeline after the website is upgraded to provide secure HTTP (HTTPS) access. Office365 is ready to be deployed and this will take place in the coming weeks as the relevant committee members are available. I'd like to thank all of the committee members and the wider membership for their help and feedback over the past year. I'd particularly like to thank lan, Barry, Adrian & Charles for their efforts.

Social Media points for discussion (discussed as part of the website section as Chris Webb not present):

Many people have tried to join CCLSC in since I (Chris) was given Admin rights to FB page; from this, there are various discussion points for the AGM:

- 1) Should anyone who asks to join be accepted or should it be paid up members only? AGM agreed that anyone should be accepted.
- 2) If non-CCLSC members are allowed how much checking on their "social" character should take place (some have had fairly strong right-leaning views)? The AGM agreed that no advance checking would be needed but we can reserve the right to kick out anyone who posts anything which is obviously contrary to the constitution which states that nobody is allowed to bring the name of CCLSC into disrepute.
- 3) Facebook offers an option to ask questions of people requesting membership about why they wish to join, would CCLSC consider this a good idea? No the AGM agreed that we should not ask this; we do not request this for membership of CCLSC, so should not do so for joiners of the Facebook group.
- **4)** If non-members are accepted, should the group include key info on tickets/pubs/travel? The AGM agreed that we should not share this information on Facebook but provide links to the website so that members can view this information and non-members can sign up and access this information.
- 5) Ultimately having a Facebook page to promote ourselves will depend on the above answers and if we want a wider reach then to promote would require paid for target advertising on FB. If this is considered worthwhile I can explore but we need to be aware of the attentions this could bring on CCLSC. The AGM agreed that Chris should find out how much this would cost but generally this was a "no".

Chris apologised for slow progress over the last 12 months which has been due to a busy work schedule; he has been trying to look at options and how the group works presently, so some observation time has been required.

I wish to continue in 2018/2019 should CCLSC deem this worthwhile. Colin commented that Chris W needs to take this on actively but he was thanked for his honesty and his thoughts.

5.7 Affiliations report - Martin Garrett

Football Supporters' Federation

The Federation's campaigns remain essentially the same i.e. "Away Fans Matter", "Fans For Diversity", "Safe Standing" and "Watching Football Is Not A Crime", though it's pleasing to note the steady (if slow) progress of the third of these, with the views of the political establishment seemingly softening with regard to trialling; this very week, the government announced an official review into the idea of introducing safe standing. This year's AGM is due to be held at The Royal National Hotel, Bedford Way, London WC1 on Saturday 28th July (14.30 - 17.00 appx.) where one item on the agenda is a possible merger with Supporters Direct to create a single national supporters' organisation, whilst quarterly meetings of the Southern branch continue to be held at various venues around the region on Sundays (this year's being hosted by Reading, Millwall and Woking, with the AGM at Leyton Orient) and I'd be pleased to hear from any members who might be interested in attending on behalf of the club if a meeting was in their locality.

Association of Provincial Football Supporters Clubs in London (APFSCIL)

Regular meetings are held on the first Monday of each month (Bank Holidays and July excepted) at "The Horseshoe", 24 Clerkenwell Close, London EC1 (nearest stations: Farringdon/Angel) "Kick Off" 19.30, and all members are welcome to attend. It would be good to see a few new faces from time to time. The main topics for discussion continue to be travel arrangements and matchday experiences (policing, stewarding etc.) with 'informal discussions' continued in the bar after the close of formal business. The major social event this year was an APFSCIL group trip to Non-League Finals Day at Wembley with 135 fans displaying their colours in the neutral zone (after long running negotiations with the FA) to advertise the organisation. It was an excellent day all round and I'd thoroughly recommend it for next year. I am pleased to report meanwhile that having been edged out by Middlesbrough in 2015 and by Barrow in 2016, it proved third time lucky for the club in 2017 as we picked up the APFSCIL Newsletter of the Year award for lan's excellent offering. 2018's award is due to be announced at the August meeting. On the sporting front, our challenge for the APFSCIL Darts Cup (the Terry Potts Trophy) did last into April this time round, however I have to confess that, having received a bye in the preliminary round, this was only due to it taking four months to fix a date for our first tie, against Leicester (the Foxes running out 6-3 winners).

As ever, for detailed information, I'd point you towards the organisation's websites as under:

www.fsf.org.uk

www.apfscil.org.uk

The AGM noted that we should ensure we include both of the above links on our website

5.8 Competitions report – Robin Ogleby

Last year was a record year for entries to the Forecasting Competition – 87 in all. 86 of these people, however, need not have bothered because there was only ever going to be one winner – Mrs Christine Davidson led the field virtually from beginning to end, despite claims from husband Ian midway through the season to the effect that "if she wins with what she has forecast we are bound to be relegated!"

Christine picked up eight maximum 6 pointers during the competition and in fact correctly predicted the results of 25 out of the 46 games played. She ended up a clear 13 points ahead of 2nd placed Rob Stevens who also had eight 6 pointers. His challenge though fizzled out during the final month.

Steve Smith, who temporarily replaced Christine at the top of the table for one month only, ended up just one point below Rob S. His 2nd half of the season did not quite match up the strength of his first.

A copy of the final placings and also an entry form for next season's competition is attached overleaf.

Robin will ensure all winnings are paid and Ian D will confirm that Christine has been paid. Robin to work with Ian to ensure only paid up members or SBI members are allowed to enter the forecasting competition.

Position	Name	Points	Position	Name	Points
1 (1)	Christine Davidson	120	45 (34)	George Ogleby	85
2 (3)	Rob Stevens	107	46 (50)	David Sykes	84
3 (2)	Steve Smith	106	47 (44)	Jim McIlwaine	84
4 (25)	Alastair Laurie	105	48 (48)	Jim Douglas	84
5 (8)	John Bryant	102	49 (38)	Michael Neal	83
6 (11)	Barry Chattaway	102	50 (43)	Jorg Nannestad	83
7 (5)	Jesper Boss	100	51 (29)	Simon Fahy	83
8 (4)	Cornelia Kehl	100	52 (70)	Kevan Ridgway	82
9 (7)	Stephen Harris	100	53 (56)	Brian Sharp	82
10 (15)	Hannu Solanne	100	54 (54)	Chris Lambert	82
11 (21)	Geoff Moore	99	55 (61)	Dan Smith	81
12 (6)	Joshua Cation	98	56 (69)	John Bains	81
13 (33)	Philip Vernau	97	57 (65)	Jim McLuskey	80
14 (60)	Steve James	96	58 (39)	Scott Harbertson	80
15 (12)	Rod Williams	96		Garethe Williams	80
16 (10)	Mark Kingston	96		Jon Slade	80
17 (28)	Jane Davies	96	61 (51)	Mick Furnival-Adams	79
18 (16)	Matt Chattaway	96	62 (46)	Baljit Heer	79
	Michael May	95	63 (42)	Julian Foster	79
	Allen Veasey	94	64 (79)	Martin Garrett	79
21 (14)	Shane Hookey	93	65 (64)	James Bowler	79
22 (13)	Eric Whiting	93	66 (59)	Julie Curtis	78
23 (23)	Chris Webb	92	67 (68)	Rod Dean	78
24 (20)	Michael Sykes	92		Roy Ebbesen	77
	Ray Bennett	92			76
	Adrian Hawthorne	92			75
	Nicola Ellis	91		Mark Davidson	74
	George Flynn	91		Craig Walker	74
	Kevin Randall	91		Andrea Mozer	73
	Colin Henderson	90		Jim McEwan	73
	Mark Styles	90		Carl Lawton	73
	Chris Kakoulli	90		Phil Smith	72
	Joey Crone	89		Alan Plumb	72
	Janet Chamberlain	88		Peter Dipple	71
	Martin Hall	88		Mick Barlow	71
	Mary Ison	88		Albi Mozer	70
	Robin Morden	88		Charles Tomkins	70
	Mark Neale	87		Bob Mankin	69
	Ian Davidson	87		Steve Pittam	69
	Tony Bowes	86		Steve Woodfield	69
	Scott Pittam	86		Tom O'Donoghue	68
	Liam Crotty	85			66
	Christian Cation	85	87 (85)	Barry Ashby	64
43= (30)	Christian Mullen	85			

5.9 Social report - Kevin Mofid

It was a quiet year on the social front with only the Player of the Season presentation and a small group trip last July to Sandown Park to note. I hope a strong start to the 2018/19 season will mean that CCFC sees fit to allow us to host a Q&A with the management before Christmas. In my absence today I have suggested dates for a curry to take place on the 17th, 18th or 19th of July. The AGM agreed to ask Kevin to set up an online poll to find the most suitable date for a CCLSC curry night.

During the recent trip to Cheltenham, a CCLSC ladies'/partners day for a game next season was suggested with some members being enthusiastic and others pouring scorn on the idea of such an initiative. I'd be keen to

canvas views from the AGM attendees. The AGM discussed this and there was a general consensus of arranging a Ladies' Day for a home game in the summer months.

As social secretary I plan to me more social this season and it is hoped that ideas for socials flow on train travel to games both home and away. Finally, please accept my apologies for not attending today; I would very much like to be at the AGM, but you can't always get what you want; I am in Germany seeing the Rolling Stones.

We continue to progress with Dave Boddy who has acknowledged to Colin that this needs to be pursued – Colin will suggest the Friday night in advance of the Charlton away game.

Discussion point - Ideas for socials:

- Golf day look into a close season Saturday in a version which is easy to play i.e. pitch and putt in order to cater to all levels of ability.
- Horse racing Stratford or Warwick could be tied up with a home game
- Promotion celebration curry Kevin to conduct a poll of members to find the most suitable date.

5.10 Player of the Season report - Barry Chattaway

The 2017/18 presentation was well supported and went off very well; Kevin Randall had the privilege of presenting Michael Doyle with our Player of the Season trpohy along with the engraved salver. Thanks go Kevin Mofid and Tynan Scope for making this event possible and for enabling me to be able to drop off the trophies on the Friday before the event (I was in the US on holiday on the day itself). Again, this season the trophies looked great - I think they did CCLSC proud.

Voting for the Player of the Season was a big improvement on previous seasons; we played 47 league and cup games and the total votes for this season was 6,292; for context, we only managed just over 4,000 votes last season.

The competition for Player of the Season was interesting; Jodi Jones was leading and in the top six even after he was injured at Stevenage away in November, which put him out for the season. Jodi was overtaken in December by Michael Doyle who remained the frontrunner for the rest of the season; Jodi remained in second place right up until March where he was finally knocked into third place by the impressive Marc McNulty.

Young Tom Bayliss finally managed to get into the top six in April with some commendable performances; let's hope, unlike in previous years, we can retain all these players for the coming season. I would like to thank all members for the votes. I am willing to stand again next season if re-elected.

10.Aims and objectives of CCLSC

As per the most recent revision of the CCLSC constitution, the aims of the club are:

- 1) To support and encourage Coventry City Football Club;
- 2) to promote the interests of Coventry City supporters primarily in London and the South East (and through the association known as Sky Blue International ("SBI"), supporters outside the UK);
- 3) to foster sportsmanship and to promote social intercourse amongst the membership;
- 4) to encourage friendly relations with supporters of other clubs;
- 5) to provide services to members as established by the Club via its Annual General Meeting ("AGM") or otherwise in accordance with the Constitution; and
- 6) to foster and encourage good relations with Coventry City supporters and other Coventry City supporter groups in the UK and internationally.

These were re-approved by unanimous consent.

11. Election of Committee for 2018/19

The AGM confirmed Rob Parker as secretary with Jay as his deputy and that Rod's role on the committee will be discussed at the next committee meeting. Ian Davison was voted in as Deputy Chairman unanimously. The AGM confirmed a 'Treasury team' of Charles, John and Colin, and that John is formally the Data Protection Officer. All other positions we re-confirmed.

12. Any Other Business

Barry suggested free membership for one year for Kevin Randle in light of his efforts on ticketing when Barry was away, but Kevin declined this and said he would prefer to pay. Kev was granted a round of applause for his efforts for travel efforts.

Robin Morden asked about how we can find seats where the view will not be obscured by fans in front standing up. Colin encouraged fans affected to ask the ground staff to assist e.g. getting stewards to tell people to sit down or to find alternative seats for people who cannot stand. Colin will discuss this matter with Dave Boddy to see if anything could be done.

For Wimbledon we ask people to request their ticket by next Friday as deadline so we have a confirmed number of tickets to shoot for.

13.Date of forthcoming meetings

2nd Saturday June if the Calthorpe can fit it in. RWP to book in committee meetings with the Calthorpe Arms.

Meeting closed 3.30pm.



Coventry City London Supporters Club (CCLSC) AGM committee reports

Saturday 8th June 2019, 11am – Calthorpe Arms, London

Chairman's Report

- 1. Can I firstly thank everyone for attending today's AGM. Once again, it's great to see some of our long-distance members here today. As usual, today's meeting has a full agenda with a number of items to debate and make decisions on. As in previous years, I would like to manage the discussion time carefully to give everyone the chance to contribute to agenda items as they are presented, so please do not be offended if I interrupt you in order to keep us on time.
- 2. There will be a break for lunch around 1.00p.m. We are aiming to conclude all matters for this AGM between 3-3.30pm.
- 3. I am writing this report on a sunny Tuesday afternoon just after the end of a very exciting season back in League One. The end of season period included an outside chance of making the Play-Offs but ultimately it was not meant to be this year. Personally, I am happy with the progress the club has made this year on the pitch. There will inevitably many players coming and going over the next couple of weeks as a result of players being out of contract and loan players returning to their parent clubs. I think we should see this as an opportunity to further strengthen our squad to push for promotion to the Championship in 2019/20. We have started the squad re-building by signing two new players already. My concern at the time of writing is this progress could be derailed if the club and the stadium owners do not come to an agreement on our use of the stadium for the foreseeable future in the next week or so. Any further delay will significantly hamper our chances of recruiting the types of players we will have identified for next season. Hopefully this will all be resolved by the time of our meeting on the 8th June.

As you will see later in the agenda there are some important positions that are currently vacant on the club's committee. I hope all of you who have not yet served on the committee or those of you who have previously served have given careful consideration to stepping forward to fill these important roles as the functioning of our club successfully for our members relies on all the committee posts being filled.

4. I would like to put on record my personal thanks to all the members who have served on the committee this year and who have supported me admirably during the year in my role as Chairman. As well as two retiring members of the committee, I would like to single out one committee member for special recognition:

Ian Davidson: As most of you will have been aware, I have been travelling quite a lot this year and as a result Ian kindly agreed to step-up as acting Chairman during my longer

trips at the beginning of 2019. I would like to put on record my thanks to Ian for taking this extra responsibility on top of his current committee roles during this period.

Charles Tomkins: Charles has stepped down as Treasurer earlier this year and I would like to pass on my thanks to him for all the hard work over the last few years.

Kevin Mofid: Kevin has also decided to step down this summer and again I would like to pass on my thanks to Kevin for his contribution in organising the club's social life.

5. This season I have managed to attend two of the group's meetings currently chaired by Dave Boddy.

The first meeting focused on the following subjects

- * where we were going to be playing in 2019 and beyond;
- * communications from the club's owners;
- * safety issues; and
- * who might take over as the Chair of the group and for how long. For the record, I have put myself forward as a potential Chairman, along with Kevin Heffernan and Moz Baker.

The second meeting was mainly focused on the urgency of resolving the stadium issue and implications on supporters of not resolving the issues. There was also discussion on how supporters can be more involvement in season ticket prices, shirt designs, number of kits in the future via the group. The new Chairman item was deferred to the next meeting.

The group is progressing (albeit slowly). Again, like last year I think I need your approval to continue to attend these meetings. I would be happy to continue to attend meetings next year if the decision is yes.

Committee member reports

Treasurer's report (including update on previous years' accounts) - Kev Randall

See separate document

Secretary's report - Rob Parker

The highlight of the year was the acceptance by Steve Ogrizovic of our offer of the role of Patron of CCLSC. Steve is of course well-known to CCLSC members, as in addition to being a club legend, he was voted CCLSC's "Coventry City Player of the Millennium" as well as winning the coveted "Player of the Season" award on two occasions, in 1995 and 1997.

The role of CCLSC Patron is an honorary one, and has been vacant since the death of Jimmy Hill in December 2015; by assuming this role upon his retirement as goalkeeping coach, Steve maintains his relationship with the club for which he made his debut back in 1984. Steve's appointment is for an initial 3 years.

The role of Patron consists of the following:

- Having an awareness of CCLSC's activities and initiatives;
- Acting as a figurehead/ambassador for CCLSC;
- Being able to help CCLSC's promotional or publicity activities, where appropriate;
- Putting in "a good word" with Coventry City Football Club on an 'as and when' basis, at the Patron's own discretion;
- Optionally attending CCLSC social events and meetings when practical; and
- Through all of the above, developing a relationship with CCLSC members to enhance the group's relationship with CCFC.

Upon accepting his appointment, Steve said: "Can I thank the London Supporters Club for their very kind invitation to be Patron of the organisation. I am delighted to accept the role and look forward to it." Upon seeing the announcement of his appointment to our members, Steve said: "Thanks for that, I look forward to seeing you soon!". I contacted David Boddy prior to the PotS presentation at the Shrewsbury game and asked that both he and Steve make themselves available to the CCLSC members present; I was glad to see that they both did so.

We held three committee meetings over the course of the season; these were in October, January and April at the Calthorpe Arms. I suffered from IT issues during the season which meant that the committee documents section of the website was not updated sufficiently frequently, which will be an opportunity for improvement during this forthcoming season. We found time during the season to discuss the best way in which we should manage our committee meetings; in particular, we are focusing on introducing a "topic progress tracking" mechanism and more rigid requirement for committee members to pre-circulate their reports in order to improve the efficiency of meetings. Colin circulated a discussion document amongst the committee regarding his thoughts on this following the April committee meeting; committee members were asked to review and contribute their own comments on this in advance of the October meeting from which we will aim to use the new improved (hopefully!) methodology.

The other matter of note was the mid-season resignation of Charles as Treasurer; at the January committee meeting we co-opted Kev Randall onto the committee as his replacement. In the last few months Charles and Kev have been working with Colin to manage the transition whilst reconciling as much financial data as practicable.

Travel report - Adrian Hawthorne

The significant change to last season was the adoption of e-tickets. This was mainly with Virgin. I think it worked reasonably well on the whole. The main advantage, from my perspective, is that I could forward e-tickets to travellers in advance of travelling and didn't have to wait nervously at the station waiting to give tickets to late-running travellers. On a couple of occasions travellers picked the wrong e-ticket allocated to them (I forward train emails from the train operator indicating which ticket is allocated to whom) but the ticket inspectors accepted the mistakes. On another occasion, I think it was with GWR, I had purchased m-tickets, different to e-tickets. Unfortunately, this meant I held all the tickets on my mobile and was not able to distribute them. The website did not give the option of e-tickets and I had to strenuously insist they be swapped for normal paper tickets.

Travel booking were slightly down on previous season's numbers: a total of 37 matches booked for travel versus 39 the previous season; an average of 6.6 people versus 7.7. 18 people booked travel, down from 31 individuals during last season, with just 5 people travelling on just one occasion. The top travellers using the travel service were Adrian Hawthorne (35 journeys), Ian and Charles (both 29), followed by John Bryant (25) and Rob S (23) and Robin O (22).

Travel costs totalled £3,146. There was just one small refund obtained (for £42.75) which was due to delayed travel to Barnsley with LNER. There are still no automatic refunds. The total cost of bookings the previous season was over £6k.

The average cost of train travel per person was £14.80 this season as opposed to £19.70 the previous season. This is probably more a factor of regular travellers Charles and Robin attaining senior status rather than any great reduction in pricing!

Without the benefit of any great analysis, I think purchasing cheap travel this season proved a little more problematical. Advance tickets varied from 12 weeks to under 6 weeks and I needed to continually monitor this; this was as a result of new train timetables introduced in May 2018 and National Rail not releasing schedules to the train companies in good time. Transport Secretary Chris Grayling is attributed with most of the blame. New timetables are being released this May and we await with trepidation how this will affect our travel plans for the coming season.

Match Ticketing report - Barry Chattaway

This season the ticket requesting with the ticket office has been a lot easier, mostly due to CCFC CEO David Boddy's approval of our ticket requirements and ticket office manager Shelagh Brock organising and posting ticket out on the day of sale. I hope we can continue again next season as this has helped me in ordering all members' tickets. There have been very few issues this season; our policy of requiring orders from members with a deadline of three weeks before the game in question has been accepted very well. Over the season I have only had to inform a few members that they have missed the cut-off date, and hopefully this improve further next season.

We purchased 16 corporate tickets at a cost of £992.80 for the last home game against Shrewsbury Town. The total number of tickets bought this season was 687 over 26 away games; this was an average of 26 members attending each game. The total cost of purchasing all tickets was £12,800.00. When including the corporate tickets at the Shrewsbury game, the total cost of purchasing all tickets was £13,792.80.

The attendances above were a little higher last season's league games, even though some games were changed to either early kick-off times or were night or Sunday games.

Top Attended games were;

Charlton Athletic - 58 Wimbledon - 44 Doncaster Rovers - 44 Burton Albion - 41 Sunderland - 39 Peterborough United - 34 Portsmouth - 33

I would like to have thanks put it on record to David Boddy and Shelagh Brock for their help and fantastic service in fulfilling our ticket requests. I am willing to stand again in the coming season if re-elected.

Sky Blues International (SBI) report - Ian Davidson

The number of SBI members we are in regular contact with reduced significantly last season. We lost touch with 50% of the SBI members who did not confirm under GDPR they wanted us to keep their data and continue to receive information from CCLSC. Any details we had on them was destroyed as per the GDPR regulations. Whilst this number seems high, a number of SBI members had returned to the UK over the years and we had lost over time email addresses and details of other members. The percentage of SBI members opening emails in the previous year (2017/18) had reduced to around 50% anyway. We currently have 117 members with impressive opening rates of the newsletter and emails.

We continued to welcome a number of SBI members who joined us at games over the last season, some on more than one occasion. These included SBI members from Australia, Canada, Denmark, Dubai, Finland, Germany, Ireland, New Zealand, Norway and Switzerland. We will continue to offer a match ticket collection service for SBI members so they can join us at games. This service is very much appreciated by SBI members.

For the first time this season we ran a number of "stories" in the monthly newsletters about why SBI members supported the Sky Blues. Some are British expatriates whilst others are non-UK nationals who for a variety of reason have supported the Sky Blues for many years. Thanks go to Jorg from Norway, Steve and Scott from Dubai, Per from Denmark, Phil from the Middle and Far East, Hannu from Finland, Albi and Andrea from Switzerland and Dave from Russia, for their contributions and enlightening stories.

Communications report - Ian Davidson

The communication highlight with members was that in January, to a packed-to-capacity Calthorpe Arms, Mark Robins and Dave Boddy became the latest in a long line of CCFC managers and club officials to attend a CCLSC social event. No one attending could fail to be optimistic about the future on the pitch after listening to Mark's philosophies and the passion he has to succeed in the right way for the long-term benefit of the club. The proceeds that evening from the raffle were presented to the JSB Family Zone. They used the money donated to provide various levels of medals depending upon the number of games the JSB member had attended.

Communications with UK and overseas members (SBI) and UK-based supporters who requested to receive information from CCLSC continued to use the Mailchimp system. These included our monthly newsletters, travel, ticketing and the pub and directions emails.

Again, last season we also used the Mailchimp system to notify members of match ticket purchases, payment and collection details. This followed the previous issues when multiple emails were sent from CCLSC email addresses, when not using Mailchimp.

We added, for the first time, a Youtube video produced by Sky Blue Social, who joined us at the Burton away match, to the December newsletter. This gave a short insight into CCLSC away days.

The General Data Protection Regulation (GDPR) had become law in the UK on 25 May 2018 and it was agreed that CCLSC would use Mailchimp to provide an administratively easy solution to record keeping following these regulations. As a result, our UK mailing list reduced by a third and our SBI mailing list by 50%.

At the end of the season the distribution lists totalled 369 with 129 Members and Honorary members, 117 SBI members and 123 Associates. These are down from 604 pre-GDPR.

Mailchimp analytics show that 75% of our subscribers often open our emails, 12% sometimes and 12% are not very engaged and rarely open emails. The newsletters are on average opened by around 60-70% of subscribers and the pub and direction emails see significantly different opening levels depending upon the match in question. It has been mentioned before that some subscribers have marketing blocking software and that this restricts collection of data, so these figures need to be viewed with this in mind.

Pubs report – Ian Davidson

Our policy of giving prior notification and meeting at real ale pubs, which are child friendly and provide food, proved a success once again last season. We were welcomed, pubs opened early where needed, and we often had sections cordoned off for us with pre ordered food being provided where it wasn't normally available. Recommended pubs for the coming season are to be discussed at the AGM.

Once again Martin and his team at the **Gatehouse** provided an ever-changing range of real beers (and cider and wine for some), good food and a welcome before home games. With fixture and kick off time changes Martin would open early and provided hot food for the group, even when no food was on sale. He even collected Barry from home on one occasion, when Barry said he couldn't get to the Gatehouse, as there was no public transport on the Bank Holiday. Martin was presented with the first CCLSC pub of the Season Award (for 2017/18) before the opening home game against Scunthorpe.

We discussed at recent Committee meetings whether we should award a CCLSC "Pub of the Season" annually and if so, how would this be voted for? Some games attracted more support that others and the Committee felt it should be left to me to nominate the Award, based on conversations with members throughout the season. Many of the pubs we meet at are CAMRA Good Beer Guide Pubs and as such the quality of the real ale was of a high standard. There were many notable successful visits and a couple of disappointments as a result of evening games and changes to match kick off times.

August was a case in point with us visiting one of the best and sadly, the worst pubs of the season. It was our first visit to the **Albion**, before the AFC Wimbledon game, and despite being crowded as the Leamington & Warwick Supporters Club coach turned up, it provided up to 10 real ales and home cooked food. Later in the month, we were eagerly looking forward to returning the **Bloomfield Brewhouse** before the match. This proved to be a big disappointment! The advertised cask ales were not on sale. They don't sell real ale during the week as there isn't a call for it said the duty manager, who did put on a couple of beers, when we arrived, but they were not ready and undrinkable. For once our prior notification didn't work, as the Manager hadn't passed on it was the CCLSC group of away supporters who were arriving! Those staying overnight had met earlier in the day at the central **Pump & Truncheon.** We returned there in October, before the Fleetwood match, only to be informed the Pump was closing in December as the area was being redeveloped.

It clearly must be Blackpool and evening games. Having been well looked after at the **Strawberry Gardens** at Fleetwood in the past, last season saw them run out of beer (despite our group pre ordering food) so we didn't return after the game and will look for a new venue for the coming season. Early kick offs meant no return to the **Black Horse** at Luton, and quick pints in Spoons at Wycombe and Portsmouth before the match. Last season did see us pay return visits to the ever popular **Will Adams** (at Gillingham), the **White Swan** (Charlton), **the Brewery Tap**(Peterborough), the **Corner Pin** (Doncaster) and two visits to the **Black Country Arms** (Walsall). We visited for the first time, the **Baum** (Rochdale), the **Burton Bridge Inn** (Burton) and the **Coach & Horses** (Shrewsbury) where designated areas and a special food menu were provided.

All would be worthy winners of our Pub of the Season. However, based on the range of real ales in excellent condition, good food and a family friendly atmosphere, Emma and her team who looked after us extremely well, the **Coach & Horses** at Shrewsbury deserves the Pub of the Season Award for 2018/19. We will present a certificate to them on our next visit (unless it is at the end of the season and we may need to re consider).

For the coming season we will particularly miss the **Black Country Arms** (Walsall) and the **White Swan** (Charlton) but there will be a welcome return the **Jolly Brewer** (Lincoln) and to two of the most unusual pubs we have visited in the past, **Gallagher's Bar & Barber Shop** (Tranmere) and the **Trackside Bar** (Bury). We were featured in the Coventry Telegraph a few weeks after our visit to **Gallaghers** under the heading "Who ate all the Pies" and we have been fortunate on previous visits to the **Trackside**, which is on Platform 2 of the East Lancs Railway, to coincide with Steam and Diesel Rail festivals.

Website report - Rob Stevens

To Follow

Affiliations report - Martin Garrett

With the Football Supporters' Federation (FSF) and Supporters Direct both having voted in favour of a merger to create a single national supporters' organisation at last year's AGMs (held at The Royal National Hotel, Bedford Way, WC1), the first annual conference of the new body, TUFSO (The United Football Supporter Organisation) will be held at the same venue on Saturday 29th June. Efforts have been made to maintain the two brands whilst the machinery for the new organisation is put into place, and details of all FSF campaigns (including those old favourites - "Away Fans Matter", "Fans For Diversity" and "Safe Standing") can still be found at www.fsf.org.uk.

As for The Association of Provincial Football Supporters ' Clubs in London (APFSCIL), regular meetings continue to be held on the first Monday of the month (Bank Holidays and July, and for this year, the AGM, scheduled for Tuesday 18th June, due to committee holidays, excepted) at "The Horseshoe", 24 Clerkenwell Close, London, EC1 (nearest stations: Farringdon/Angel) "kick off" 7.30pm, and all members are welcome to attend (it really would be nice to see a few new faces from time to time!). The major social event this year was again the APFSCIL group trip to Wembley for Non-League Finals Day with over 140 fans displaying their colours in the neutral zone (with excellent seats in the Club Wembley area) to advertise the organisation. Sadly, though not unexpectedly, (the award does tend to circulate!) we failed to retain the Newsletter of the Year trophy, this year's recipients being West Brom, whilst, on the sporting front, we unfortunately again exited at the first hurdle in the darts cup (the Terry Potts Trophy) going down 6-2 to Sunderland, who, at the time of writing, are currently waiting to find out their opposition in the final (Everton, Ipswich or Leicester). Come on you Mackems (would be good to say we lost to the winners!). Further information can be found at www.apfscil.org.uk.

Competitions report - Robin Ogleby

There were an incredible 94 entries last season for the CCLSC Forecasting Competition, and the race to the top was much tighter than in previous years.

Bob Mankin who, up until April, had had a steady if not exciting season, finally jumped to the top of the table with 6-pointers for the Bradford and Shrewsbury games. Bob's highlight until that stage was in obtaining three consecutive 6 pointers during October/November. Up to that point Bob had been in 39th place.

Bob eventually overtook previous head of the table, Jason Hall, who had a rather lacklustre end of season – having collected a remarkable ten 6 pointers before then – including a run of three 6 pointers on the trot back in August.

Mark Styles was another who eventually obtained a much-coveted top 3 position after having previously been placed much further down the table (e.g. 36th position in January).

Most of the other competitors in the top part of the table tended to have a very poor end of season (including previous table toppers George Ogleby and Charles Tomkins).

Bottom-placed Rod Dean ended the season on a high (6 pointers for both Shrewsbury and Doncaster) after having gone on a run of 25 games without getting a single result correct.

Much better luck next season everyone! Full final standings below:

<u>Position</u>	Last mth	Name	Points	Position	Last mth	Name	Points
1	3	Bob Mankin	107	48	62	Chris Lambert	76
2	1	Jason Hall	99	49	54	Mary Ison	76
3	14	Mark Styles	99	50	56	Jim McEwan	75
4	8	John McCulloch	98	51	47	Jesper Boss	75
5	5	Michael Neal	98	52	53	Brian Sharp	75
6	2	Mark Neale	98	53	61	Alan Cook	74
7	4	George Ogleby	96	54	65	Craig Walker	74
8	12	Rod Williams	96	55	58	Jim Douglas	73
9	7	Michael Sykes	96	56	69	Scott Pittam	72
10	20	Jim McCluskey	95	57	46	Ian Davidson	71
11	28	Simon Fahy	95	58	72	Julian Foster	71
12	6	Robert Gauci	94	59	48	John Burgess	71
13	9	Charles Tomkins	93	60	57	Charles Skinner	70
14	13	Rob Stevens	93	61	50	Albert Mozer	69
15	17	Janet Chamberlain	93	62	68	Dave Evans	69
16	39	Michael McBroom	91	63 =	55	Mick Furnival-Adams	69
17	18	Cornelia Kehl	90	63 =	75	Kevan Ridgway	69
18	26	Christer Robertsen	90	65	64	John Bryant	69
19	23	Anthony Genower	90	66	51 =	Eric Whiting	69
20	11	Adrian Hawthorne	89	67	59	Jon Slade	68
21	10	Paul Clay	89	68	70	John Bains	68
22	37	Kev Monks	88	69	66	Rob Parker	68
23	15	Alastair Laurie	87	70	67	George Flynn	68
24	36	Baljit Heer	87	71	60	Tom Furnival-Adams	67
25	19	Jim Brown	87	72	79	Robin Morden	67
26	24	Shane Hookey	87	73	81	David Sykes	66
27	21	Steve James	86	74	76 =	Phil Smith	66
28	16	Jane Davies	86	75	85	Chris Webb	65
29	40	Steve Pittam	85	76	63	Christine Davidson	65
30	25	Hannu Solanne	85	77	76 =	James Bowler	65
31	38	Allen Veasey	85	78	78	Peter Dipple	64
32	43	Michael May	84	79	89	Christian Mullen	63
33	33	Kevin Randall	84	80	88	Matt Chattaway	63
34	27	Jim McIlwaine	83	81	82	Gareth Williams	62
35	31	Alan Plumb	82	82	91	Einar Svartbekk	62
36	51 =	Barry Chattaway	82	83	87	Andrea Mozer	62
37	34	Tom O'Donoghue	81	84	74	Trevor Whitehead	61
38	30	Barry Ashby	81	85	92	Stephen Harris	61
39	32	Julie Curtis	81	86	83	Philip Higgins	61
40	22	Carl Lawton	80	87	90	Martin Hall	61
41	29	Martin Garrett	80	88	71	Nikki Ellis	60
42	42	Scott Harbertson	79	89	86	Rune Nyland	59
43	41	Colin Henderson	78	90	80	Steve Smith	59
44	35	Roy Ebbesen	78	91	73	Hakon Viggen	58
45	44	Jorg Nannestad	78	92	84	Geoff Moore	58
46	49	Simon Miles	77	93	93	Christian Cation	53
47	45	Mark Davidson	76	94	94	Rod Dean	52

Social report - Kevin Mofid

The social year consisted of three key events;

- 1) the Q&A with manager Mark Robins in January 2019 held at the Calthorpe Arms and attended by c.45 CCLSC members;
- 2) the Player of the Season presentation at the Ricoh; and
- 3) the end of season / 1987 Cup Final Anniversary curry attended by 10 members.

The only disappointment of the year was the fact that we were not able to arrange a social to mark the appointment of Steve Ogrizovic as patron of CCLSC. Steve has a preference for Midlands-based events so it is hoped it will be easier to facilitate in season 19/20 given Steve will no longer have duties with football club.

As I step down from the committee and the role of social secretary I reflect on the two successful dinners held to mark the 35th and 40th anniversaries of CCLSC. I wish my successor all the best in the role and look forward to attending many more CCLSC events in the future.

Player of the Season report - Barry Chattaway

This season saw the members voting for their Man of the Match to choose the Player of the Season vastly increase. This may have been that SBI members and UK members who couldn't get to games using iFollow to watch games, but in any case this season saw the most votes polled in the history of this competition with 6700 vote points cast over 50 games; the total number of submitted votes from members was 1123.

The Player of the Season top six was as follows;

1st - Liam Kelly polled 694, this after missing the first half of the season;

2nd -Jordan Willis with 671; had a steady season but fell short due to injuries;

3rd - Luke Thomas with 663; Luke was leading for quite a long period and was finally overtaken in the final two months of the season;

4th Lee Burge with 554

5th Dominic Hyam with 501

6th Tom Davies with 415

The online voting mechanism works very well; most members are now using the online this although some members still need to be reminded on how to use the system and vote. Thanks to all for taking part in voting last season. I am willing to stand again this coming season if re-elected.

This season the presentation was attended by 33 members; we had 16 members who attended the corporate day and after the final whistle they were joined by a further 17 members. The presentation was organised jointly by several committee members; Kevin Mofid, Ian Davidson and myself.

The event was a very good affair, we had the PotS trophy presented by Phil Higgins to Liam Kelly, and later Liam joined us for photos at our tables. We also had Steve Ogrizovic, our newly appointed Patron, join us for photos and autographs. Steve has now retired after 35 years with the Sky Blues. The whole event was enjoyed by all our members who attended, we thanked the CCFC staff Suzette & Rebecca for their help in organizing our special day.

Social Media report - Chris Webb

On the social media front, there is not much to update on. Following the various discussions at previous committee meetings and my feelings on what impact any campaign would have in gaining the 'next gen' of CCLSC members, I feel I probably don't have enough knowledge on social media to continue in the role. Without budget and targeting advertising there is little that can be achieved. Young people don't use Facebook and I don't think Twitter is the answer. I do feel that maybe reaching out to the club and seeing if they can publish an article on their website in September (when people from Coventry are likely to relocate to London for university) could give CCLSC its best reach for potential new members.

We do need to update the Facebook page for CCLSC so it is in effect a one stop shop for the pros of becoming a fully paid up member should anyone stop by it. I don't feel there is any further benefit Facebook can have for CCLSC other than directing to the membership email/website.

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Scunthorpe Utd	Н	£0.00	210	35	
AFC Wimbledon	44	£686.00	198	36	
Oxford Utd	16	£152.00	54	9	
Plymouth	Н	£0.00	168	28	
Blackpool	17	£299.00	90	15	
Gillingham	28	£549.00	138	23	
Rochdale	Н	£0.00	138	23	
Oxford Utd	25	£552.00	180	30	
Arsenal U21	Н	£0.00	18	3	
Barnsley	Н	£0.00	174	29	
Bristol Rovers	29	£566.00	108	18	
Sunderland	Н	£0.00	252	42	
Portsmouth	Н	£0.00	126	21	
Charlton	58	£1,128.00	240	40	
Forrest Green Rovers	Н	£0.00	42	7	
Wycombe	Н	£0.00	174	29	
Southend	26	£484.00	150	25	
Bradford	8	£123.00	90	15	
Doncaster	Н	£0.00	192	32	
Accrington Stanley	Н	£0.00	186	31	
Walsall	22	£278.00	70	15	
Cheltenham	2	N/A	12	2	
Burton	41	£743.00	156	26	
Peterborough	Н	£0.00	174	29	
Fleetwood	13	£241.00	72	12	
Walsall	30	£584.50	126	21	
Luton	Н	£0.00	102	17	
Shrewsbury	23	£394.00	90	15	
Charlton	Н	£0.00	114	19	
Southend	Н	£0.00	168	28	
Wycombe	30	£514.00	138	23	
Scunthorpe	18	£308.00	96	16	
Wimbledon	H	£0.00	156	26	
Plymouth	25	£532.00	102	17	
Blackpool	H	£0.00	120	20	
	Н	£0.00	162	27	
Gillingham Rochdale	17	£309.00	114	19	
	H	£0.00	168	28	
Walsall					
Luton	28	£661.00	174	29	
Accrington	22 H	£382.00 £0.00	102 156	17 26	
Burton					
Fleetwood	H 24	£0.00	156	26	
Peterborough	34	£792.00	204	34	
Oxford U	H 15	£0.00	84	14	
Barnsley	15	£270.00	168	28	
Bristol Rovers	H	£0.00	144	24	
Sunderland	39	£746.50	120	20	
Bradford	H	£0.00	162	27	
Portsmouth	33	£665.00	162	27	
Shrewsbury	Н	£992.80		N/A	Corporate day
Doncaster	44	£841.00	N/A	N/A	

CCLSC AGM 8 June 2019 - Treasurer Report

Annual Accounts

2016/7 Draft accounts as at 30 June 2017 issued at 2017 AGM amended and attached for review/approval.

2017/8 Draft accounts as at 30 June 2018 attached for review/approval.

2018/9 Draft accounts as at 31 May 2019 attached for review/approval.

Write-Off Policy

In each of the past three seasons the club has incurred write-off's, all be it in extenuating circumstances, which have not been through an approval process before inclusion in the Accounts. I recommend the following policy be adopted:

"Each quarter the Treasurer will review the club's balance sheet and prepare a bad & doubtful debt provision for review by the Chairperson. Such debt provision(s), if approved, will not be written off until best endeavours to recover the debt have been exhausted and write-off approved by the Chairperson".

Member Payments

Over the course of season 2018/9 average month end outstanding Match Ticket and Travel was £737 and £147 respectively with highest month end outstanding £1,554 and £385 respectively.

On average Match Tickets were paid 2 days after match day and Travel 29 days before match day, however this conceals payment issues experienced.

2018/9 Payment Performance attached lists number of days following both ticket purchase date and match date when final member payment received, and average days payment was completed for each match/category and season overall.

With Match Tickets purchased circa two weeks prior to match date and Travel significantly earlier it is unreasonable the club should have the delayed payments experienced in 2018/9 season. Ideally members should pay for Match Tickets and Travel by the date of the match.

From 2019/2020 season members will receive an outstanding Match Ticket statement at the beginning of each month in addition to the Travel statement.

I recommend payment deadline of 14 days from date of statement is added to both sets of statements with penalty for not meeting the deadline being withdrawal of Match Ticket and Travel purchase benefit.

Membership

2018/9 paid membership was 126, 97 Individual and 29 Family.,

At the Committee Meeting 11 April 2019, it was agreed there will be three categories of membership effective 2019/2020 season:

- Honorary members
- Members (individual or family members)
 - Members who are season ticket holders may request match tickets up to the maximum number allocated by Coventry City Football Club.
 - Members who are not season ticket holders are only entitled to one match ticket however the Ticket Secretary will accommodate requests for additional tickets if possible.
 - Family members may request match tickets for family and friends for maximum three games each season after which the requestor will be required to obtain additional paid membership.
- Sky Blues International members

Supporters who request information from CCLSC (i.e. newsletter, emails on pubs etc.) will be listed as Associates with no access to CCLSC Website or entitlement to benefits available to members.

Membership fee for 2019/2020 season is recommended to remain unchanged i.e. £10 Individual, £20 Family.

HSBC Bank Account

Election of committee for 2019/2020 should include review of HSBC Bank accesses, current member status:

Member	Mandated	Signatory	Account Access	Debit Card
Colin Henderson	Х	Х		Х
lan Davidson	Х	Х		Х
Adrian Hawthorne	Х	Х		Х
Barry Chattaway	Χ	Х		Х
Charles Tomkins	Χ	Х		
Kevin Randall	Х		Х	
Simon Fahy				Х

Note: HSBC are currently processing adding signatory access for Kevin Randall

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Coventry City London Supporters Club 2016/2017 Accounts 30 June 2017	2017		Issued by Kevin Randall 31 May 2019
Income and Expenditure		Assets & Liabilities	
Income		Assets	
Membership	1,007.30	Bank Balances HSBC	9 129 48
Total Income	1,007.30	Lloyds Bank	367.24
Expensditure Post & Envelopes	(26.45)	Debtors	28.80
Player of the Year Platter	(300.00)	Total Assets	9,525.52
AGM	(100.00)	<u>Creditors</u> Loan	(4.500.00)
Forecasting Competition Prizes	(60.00)	2017/8 Membership Received in Advance AGM	(100.00)
IT/Website Costs	(182.65)	IT/Website Costs Match Ticket duplicate/over payment	(158.66)
Anniversary Dinner	(125.79)	Checkatrade Trophy Match Ticket differences	(12.32)
Checkatrade Trophy	(102.80)	Trophy Shop	(27.00)
Match Ticket Collection Mileage	(243.00)	Total Liabilities	(5,130.98)
Total Expenditure	(1,140.69)	Net Assets	4,394.54
Surplus/(Deficit)	(133.39)		

Kevin Randall 31 May 2019

Coventry City London Supporters Club 2017/2018 Accounts 30 June 2018

Income and Expenditure		Assets & Liabilities		
Income		Assets		
Membership	1,090.00	Bank Balances 30/06/2018	0 600 0	
Amazon	159.65	nsbC Lloyds Bank	367.24	
Donations Received	15.00			
Checkatrade Trophy Tickets surplus	12.32	Debtors	A 1,4/2.10	
Website 2016/7 Adjustment	0.25	Total Assets		6,462.82
Miscellaneous	0.01	Liabilities		
Total Income	1 272 23	Creditors	A (280.35)	
יייייייייייייייייייייייייייייייייייייי	C 2 . 7 . 2 . L	Loan	A (1,000.00)	
Expensarure		2018/9 Membership Advances	A (50.00)	
2017/8 Match Ticket Collection Mileage	(216.00)	Johnson		
B. Chattaway travel award	(171.00)	Actuals AGM IT Osets	(100.00)	
Postage & Stationery	(122.80)	2017/8 Mileage Costs Match Ticket Collection	(216.00)	
Forecast competion prizes	(50.00)	Total Liabilities		(1,793.12)
JSB Donation	(50.00)	Net Assets		4,669.70
Ticket office gift	(30.00)	Cashflow		
AGM	(100.00)	Bank Balances @ 30/06/2017		9,496.72
IT Costs	(146.77)	2016/7 related settlements		(5,059.61)
Pub of the Season	(16.50)	2017/8 I&E		695.36
Travel write-off	(65.60)	Net assets/liabilities	A	(141.75)
Match Tickets write-off	(3.40)	Bank Balances @ 30/06/2018		4,990.72
Total Expenditure	(972.07)			
Surplus/(Deficit)	305.16			

Coventry City London Supporters Club 2017/2018 Accounts 30 June 2018

Income and Expenditure

60.00 1,080.00 (50.00) 1,090.00	158.66 (28.80) (129.61) 0.25 (15.60) (84.40) (46.00) 39.00 (8.20) (7.60) (7.60)	(197.40) (197.40) (21.00 (13.20 (0.80) (0.80) (19.00) (12.00) (17.00 (19.00) (22.00) (22.00) (32.00) (32.00) (34.40) (3.40)
Notes to Income & Expenditure: Membership: Funds for 2017/8 received 2016/7 Receipts 2017/8 Prepayments for 2018/9	Website: Accrued 2016/7 Outstanding debtors 2016/7 Paid Postage & Stationery: Postage Stamp Purchases Wembley Postage Otium Postage Member Postage Wembley & FGR postage accrual Virgin recorded post charges accrual	15/12/17 Virgin Trains Compensation FA Cup rounds 1 & 2 delays 12/03/18 West Coast Trains Barnet duplicate ticket purchase 03/04/18 Virgin Trains Compensation 05/04/18 Virgin Trains Compensation 05/04/18 Usingin Trains Compensation 05/04/18 East Midlands Trains Notts County Rounding April 2018 Lincoln cancellation balance Match Tickets Write-Off: Grimsby unsold ticket FGR ticket purchase difference - see (2) MK Dons ticket purchase difference - see (2) Brighton ticket purchase difference - see (2) Play off final unsold tickets - see (3) Play off final overpayment - see (4)

Member requested two junior tickets, CCLSC purchased adult
 Sum of payments received from members exceeds payments by CCLSC
 Two tickets £34.40 & £28.40
 Two tickets re-allocation, £5.80 adult/junior issue, £4.40 presume sell off, and roundings
 Martin Hogarth received two tickets, paid for three, advised did not want refund

Assets & Liabilities

	(13.10)	(106.60)	(19.00)	(20.00)	(116.00)	(5.65)	124.30	14.70	16.00	21.00	30.00	14.00	79.80	21.00	30.00	187.20	106.80	21.00	541.70	264.60	1,191.75		(20.00)	(20.00)	(10.00)
Match & Travel Debtors/Creditors Analysis	Ian Davidson	Adrian Hawthorne	Laurence Kilpatrick	Jon Slade	Phil Smith	Chris Webb	Mick Adams	John Bryant	Barry Chattaway	Matt Chattaway	Rod Dean	Colin Henderson	Paul King	Chris Lambert	Thom Lunnon	Jay McDonald	Rob Parker	Ross Sauvage	Rob Stevens	CharlesTomkins		2018/9 Membership Advances	Kev Monks	Phil Smith	Martin Spare

Coventry City London Supporters Club 2018/2019 Accounts 31 May 2019

CONCERN STATEMENT SUBSCIENCE STATEMENT STATEME	CTOT ABIAI TO CIL			
Income and Expenditure		Assets & Liabilities		
Income		Assets		
Membership	1,550.00	Bank Balances 31/05/2019	77 0 74	
Amazon	69.65	Lloyds Bank	367.24	
Donations Received	46.50		00,000,0	
Travel refund	45.00	Debtors	187.20	
Q&A Raffle	240.00	Total Assets		6,072.88
<u>Total Income</u>	1,951.15	Liabilities		
Expenselture		Creditors:	(19.00)	
And the Tink of the state of th	(01.07)	2019/2020 Membership Advances	A (70.00)	
Match Ticket Collection Mileage	(67.50)	Accruals		
Postage & Stationery	(18.97)	AGM	(100.00)	
Forecast competion prizes	(00.00)	Pub of the Season	(20.00)	
JSB Donation	(240.00)	Business Cards	(30.00)	
Ticket office gift	(24.50)	Total Liabilities		(474.00)
AGM	(100.00)	Net Assets		5,598,88
IT Costs	(175.00)	Cashflow		
Pub of the Season	(20.00)	Bank Balances @ 30/06/2018		4,990.72
Player of the Season	(65.00)	2017/8 related settlements		(439.22)
Business Cards	(30.00)	2018/9 I&E		1,264.18
Q&A Buffet	(200.00)	Net assets/liabilities	A	70.00
Match Tickets write-off, unsold Sunderland ticket	(21.00)	Bank Balances @ 31/05/19		5,885.68
Total Expenditure	(1,021.97)			
Surplus/(Deficit)	929.18			

Kevin Randall 31 May 2019

Coventry City London Supporters Club 2018/2019 Accounts 31 May 2019

Income and Expenditure

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Membership: Funds for 2018/9 received 2017/8 Receipts 2017/8 Prepayments for 2019/2020

50.00 1,570.00 (70.00)

1,550.00

Postage & Stationery: Postage Stamp Purchases

Member Postage Otium Postage Stationery

(24.48) (7.49) (18.00) 31.00 (18.97)

Assets & Liabilities

Match & Travel Debtors/Creditors Analysis Jay McDonald 2017/8 Laurence Kilpatrick 2017/8

Total 187.20

(19.00)

2018/19 Payment Pe	mance		Match Tickets Purchased Days Last Pay Day Avg from Avg from										
Opponant		Date (A)	Purchased (B)	Days (A)-(B)	Last Pay Date	Last Pay Day Purchase	Last Pay Day Match	Avg from Purchase	Avg from Match				
WBA	Α	28/07/2018	11/07/2018	17	10/01/2019	183	166	24	7				
Scunthorpe		04/08/2018			,,								
AFC Wimbledon		11/08/2018	02/08/2018	9	01/03/2019	211	202	21	5				
Oxford U		14/08/2018	25/07/2018	20	28/08/2018	34	14	10	(10)				
Plymouth A		18/08/2018	20,0.,2020		20,00,2020				(,				
Blackpool		21/08/2018	17/08/2018	4	16/11/2018	91	87	11	7				
Gillingham		25/08/2018	13/08/2018	12	31/08/2018	18	6	16	4				
Rochdale		01/09/2018			01,00,1010								
Oxford U		09/09/2018	30/08/2018	10	02/02/2019	156	146	19	9				
Barnsley		15/09/2018	30,00,2020	10	02,02,2013	100							
Bristol R		22/09/2018	05/09/2018	17	05/03/2019	181	164	38	21				
Sunderland		29/09/2018	00,00,2020		03/00/2013	101							
Portsmouth		02/10/2018											
Charlton A		06/10/2018	19/09/2018	17	01/03/2019	163	146	31	14				
Wycombe W		13/10/2018	13/03/2010		01/03/2013	103	1.0	32					
Southend		20/10/2018	03/10/2018	17	08/02/2019	128	111	28	11				
Bradford		23/10/2018	10/10/2018	13	20/10/2018	10	(3)	4	(9)				
Doncaster R		27/10/2018	10/10/2010	10	20/10/2010	10	(5)	•	(5)				
Accrington Stanley		03/11/2018											
Walsall		10/11/2018	02/11/2018	8	08/04/2019	157	149	21	13				
Burton Albion		17/11/2018		18	01/03/2019	122	104	18	(0)				
Peterborough	Н		30/10/2010	10	01/03/2013	122	10.		(0)				
Fleetwood		27/11/2018	07/11/2018	20	27/11/2018	20	. 0	14	(6)				
Walsall		08/12/2018		22	08/04/2019	143	121	36	14				
Luton	Н		10/11/2010		00/04/2013	1-13		30					
Shrewsbury	Α		29/11/2018	23	05/03/2019	96	73	30	7				
Charlton A	Н		23/11/2010	23	03/03/2013	30	, ,	30					
Southend	Н		24/12/2018	5	29/12/2018	5	0	5	0				
Wycombe W	Α		12/12/2018	20	05/03/2019	83	63	21	1				
Scunthorpe		05/01/2019		19	13/01/2019	27	8	9	(10)				
AFC Wimbledon	Н	and the second s			10,01,1013				(==)				
Plymouth A	Α		07/01/2019	12	08/04/2019	91	79	22	10				
Blackpool	Н		0.,02,2023		00/01/2015	31							
Gillingham	Н												
Rochdale	Α		18/01/2019	22	17/02/2019	30	8	7	(15)				
Walsall	Н		10,00,000		1.,02,2013				()				
Luton	Α		04/02/2019	19	17/05/2019	102	82	16	(4)				
Accrington Stanley		02/03/2019		19	10/04/2019	58	39	21	2				
Burton Albion	Н		,,		_0,0.,_0_0								
Fleetwood		12/03/2019											
Peterborough	Α		07/03/2019	9	17/05/2019	71	62	13	2				
Oxford		23/03/2019	0,,00,2020		17,00,2015	-	_		_				
Barnsley		30/03/2019	15/03/2019	15	26/04/2019	42	27	14	(1)				
Bristol R		07/04/2019	Strategic and Congress of Congress of	2	07/04/2019	2	0	4	0				
Sunderland		13/04/2019		17	18/05/2019	52	35	14	(5)				
Bradford		19/04/2019		42	02/05/2019	55	13	55	12				
Portsmouth		22/04/2019		19	17/05/2019	44	24	11	(8)				
Shrewsbury		28/04/2019		24	01/05/2019	27	3	12	(12)				
Doncaster R		04/05/2019		9	18/05/2019	23	14	4	(5)				
		, , , , , , , , , , , , , , , , , , , ,			Average	81	65	18	2				

()=Paid early

2018/19 Payment Performance			Travel							
Opponant		Date (A)	Purchased ©	Days (A)-(C)	Last Pay Date	Last Pay Day Purchase	Last Pay Day Match	Avg from Purchase	Avg from Match	
WBA	Α	28/07/2018		(A)-(C)		ruitilase	Match	ruichase	Iviateii	
Scunthorpe		04/08/2018	25/06/2018	40	02/10/2018	99	59	9	(31)	
AFC Wimbledon		11/08/2018	23/00/2010	40	02/10/2010	33	33		(31)	
Oxford U		14/08/2018								
Plymouth A		18/08/2018								
Blackpool		21/08/2018								
Gillingham		25/08/2018								
Rochdale		01/09/2018								
Oxford U		09/09/2018	06/07/2018	65	02/10/2018	88	23	27	(38)	
Barnsley		15/09/2018	01/08/2018	45	02/10/2018	62	17	12	(33)	
Bristol R		22/09/2018	12/07/2018	72	02/10/2018	82	10	27	(45)	
Sunderland		29/09/2018	02/08/2018	58	05/12/2018	125	67	36	(22)	
Portsmouth		02/10/2018	02/00/2010	36	03/12/2018	125	07	30	(22)	
Charlton A		06/10/2018								
Wycombe W		13/10/2018	03/09/2018	40	05/12/2018	93	53	29	/11)	
Southend								18	(11) 17	
Bradford		20/10/2018	19/10/2018	1	05/12/2018	47	46	10	17	
Doncaster R		23/10/2018	40/00/2040	47	20/44/2040	04	24	24	(2.5)	
		27/10/2018	10/09/2018	47	30/11/2018	81	34	21	(26)	
Accrington Stanley		03/11/2018	01/10/2018	33	05/12/2018	65	32	19	(14)	
Walsall		10/11/2018	28/10/2018	13	02/11/2018	5	(8)	4	(9)	
Burton Albion			12/10/2018	36	05/12/2018	54	18	21	(15)	
Peterborough	Н									
Fleetwood		27/11/2018								
Walsall			26/10/2018	43	05/12/2018	40	(3)	16	(27)	
Luton	Н			50	04/12/2018	39	(11)	13	(37)	
Shrewsbury			01/11/2018	51	24/12/2018	53	2	23	(29)	
Charlton A	Н									
Southend	Н		27/11/2018	32	17/05/2019	171	139	29	(3)	
Wycombe W		01/01/2019								
Scunthorpe	Α	05/01/2019								
AFC Wimbledon	Н		27/11/2018	46	17/05/2019	171	125	36	(10)	
Plymouth A		19/01/2019		33	19/01/2019	33	0	19	(14)	
Blackpool	Н		27/11/2018	60	17/05/2019	171	111	25	(35)	
Gillingham	Н		27/11/2018	67	17/05/2019	171	104	21	(46)	
Rochdale	Α	09/02/2019	14/12/2018	57	07/01/2019	24	(33)	17	(40)	
Walsall	Н	16/02/2019					90	24	(37)	
Luton	Α	23/02/2019								
Accrington Stanley	Α	02/03/2019								
Burton Albion	Н	08/03/2019								
Fleetwood	Н	12/03/2019								
Peterborough	Α	16/03/2019	18/01/2019	57	17/05/2019	119	62	23	(34)	
Oxford	Н	23/03/2019	15/01/2019	67	08/02/2019	24	(43)	9	(58)	
Barnsley	Α	30/03/2019	17/01/2019	72	02/05/2019	105	33	33	(39)	
Bristol R	Н	and the second s		74	17/05/2019	114	40	28	(46)	
Sunderland	Α		04/02/2019	68	08/02/2019	4	(64)	1	(67)	
Bradford	Н						,			
Portsmouth			12/02/2019	69	06/03/2019	22	(47)	16	(53)	
Shrewsbury		28/04/2019		55	17/05/2019	74	19	21	(37)	
Doncaster R		04/05/2019		60	17/05/2019	73	12	16	(45)	
					Average	79	31	20	(30)	

()=Paid early

League One 2019/20 Travel and Pub suggestions

Club	Ground	Train station	Pub	Post Code	Last visited	Station	Pub to	Ground to	Comment
	Post Code		2019 GBG highlighted			to Pub	Ground	Station	
AFC Wimbledon	KT1 3PB	Kingston (for pub)	Albion	KT1 2PY	Aug-18	8 min walk	20 min walk	15 min walk	Norbiton nearest station
Accrington Stanley	BB5 5BX	Accrington	Peel Park Hotel	BB5 6EW	Feb-19	0.9m 20 min walk	1m 20 min walk	1m 20 min walk	
Blackpool	FY1 6JJ	Blackpool North	Saddle Inn	FY3 9PH	n/a	2 miles taxi	18 min walk	1 .5 miles taxi	Washington in Centre?
Bolton Wanderers	BL6 6JW	Horwich Parkway	Spinning Mule (Bolton)	BL1 1JT	n/a	5 min walk	8 min train	5 min walk	20min from Man Picc
Bristol Rovers	BS7 OBF	Bristol Parkway	Post Office Tavern	BS9 3AG	Sep-18	3 miles taxi	1.7m taxi	2 miles taxi	Temple Mead last time
Bury	BL9 9HR	Bury Metrolink	Trackside Bar	BL9 0EY	Feb-17	5-10 min walk	20-25 min walk	10-15 min walk	23 min from Man Vic
Burton Albion	DE13 OAR	Burton	Burton Bridge Inn	DE14 1SY	Nov-18	15-20 min walk	30 min walk	1.5 miles 25 min walk	
Doncaster Rovers	DN4 5JW	Doncaster	Little Plough (note1)	DN1 3AH	Apr-19	3-4 min walk	1.8 m taxi	2 miles taxi	
Fleetwood Town	FY7 6TX	Blackpool North	Steamer	FY7 6BT	n/a	45 min tram	20 min walk	45 min tram	Strawberry Gardens ??
Gillingham	ME7 4DD	Gillingham	Will Adams	ME7 5EG	Aug-18	0.4 m 10min walk	15-20 min walk	10 min walk	
Ipswich Town	IP1 2DA	Ipswich	Dove St or Steamboat		n/a	20/25 mins	20/25 mins	5 mins walk	Dove St too small?
Lincoln City	LN5 8LD	Lincoln	Jolly Brewer	LN2 5AQ	Nov-17	10 min walk	20 min walk	15 min walk	
MK Dons	MK1 1ST	Fenny Stratford/MK	Chequers	MK2 2BY	Jan-18	5 min walk	20 min walk	25 min walk	Taxi if MK station
Oxford United	OX4 4XP	Oxford	St Aldates Tavern	OX1 1BU	Sep-18	0.5m 10 min walk	4 miles taxi	4 miles taxi	Quck drink prior noon KO
Peterborough United	PE2 8AL	Peterborough	Brewery Tap	PE1 2AA	Mar-19	5 mins walk	15 min walk	1 mile 20 min walk	
Portsmouth	PO4 8RA	Fratton	Attillery Arms	PO4 8HB	Apr-19	20 mins walk	10-15 min walk	10 min walk	
Rochdale	OL115DR	Rochdale	Baum	OL12 ONU	Feb-19	20 min walk	20 min walk	30 min walk/taxi	20 min train from Man Vic
Rotherham United	S60 1AH	Rotherham	Cutler Arms or Bluecoat	S60 1RB	Jan-13	20 min walk	20 min walk	10 min walk	Bridge Inn no away fans
Shrewsbury Town	SY2 6ST	Shrewsbury	Coach & Horses	SY1 1NF	Dec-18	10 min walk	over 2 miles taxi	over 2 miles taxi	
Southend United	SS2 6NQ	Southend Victoria (pub)	Olde Trout Tavern (2)	SS1 1NX	Oct-18	5 min walk	15/20 min walk	5 mins or 25 mins walk	Prittlewell for journey back
Sunderland	SR5 1SU	Sunderland	Dun Cow	SR1 3HA	Apr-19	5-10 min walk	25 min walk	15-20 min walk	
Tranmere Rovers	CH24 9PY	Hamilton Sq (for pub)	Gallaghers Pub	CH41 5DQ	Feb-14	5 min walk	30 min walk	20-25 min walk	via Chester or Lime St
Wycombe Wanderers	HP12 4HJ	High Wycombe	Bootlegger (3)	HP13 6NQ	Jan-19	20 mins walk	20 min walk	2.5 miles taxi	Closed last year & no food

Notes

Check that pub is still in the GBG 2020 for games after October/November

- (1) Owners of the Corner Pin have taken over the Little Plough
- (2) Possible use of other oubs for Southend
- (3) Didn't open on New Years Day