

Coventry City London Supporters Club

Committee meeting minutes 20th October 2016

Calthorpe Arms – 7.15

Attending

Colin Henderson, Simon Fahy, Charles Tomkins, Ian Davidson, Rob Stevens, John Bryant, Robin Ogleby, Barry Chattaway, Rob Parker

1 Apologies for absence

John Bryant, Martin Garrett, Rod Dean, Jay MacDonald, Kevin Mofid

2 Approval of AGM minutes

Approved by the meeting

3 Matters arising:

Plans for 40th anniversary dinner – Colin to update the meeting

Attendees - Currently 43 members have paid – Ian to send final reminder email to members and newsletter recipients who haven't paid in order to get a few more. The cut-off date is the end of October as this is when we need to pay the venue; once the numbers are confirmed, Kevin will come up with table plans and collect and collate guests menu selections. It may be possible to have an extra table for contingencies i.e. any members who belatedly decide to pay and come along.

Keyrings - Barry to order 55 CCLSC keyrings with 40th anniversary date, plus 10 more without this info but with CCLSC badge (i.e. for general merchandising use in future). Charles to make the payment to the supplier.

Venue – Kevin is going to go to the venue and sort out a seating plan, ideally with 6-8 people per table. We agreed that there will be no “top table” format. Colin to create a photo album to circulate around the room with photographs of members over the years; also Rachael (Colin's wife) will help to dress the tables from their original “pub” appearance to something a bit more formal and attractive.

Speaker – John Sillett has not yet confirmed (due to illness) and we are awaiting a response from Chris Cattlin; we may have an opportunity to have Sky journalist and Cov fan Ian Woods. Committee agreed to also invite Mark Venus – Rob S / Colin to be in charge of this.

Raffle – various committee members have contributions including signed shirts e.g. a Spotify account for a year (Rob S), MK Dons pair of tickets (Jay and Rob P), a year's CAMRA membership (Simon), 10 days in Florida apartment (Colin).

Publicity – agreed to get in touch with the Coventry Telegraph and Coventry Observer so they can do a write up of the event; Ian to write a press release for the papers to publish.

Menu – the menu will name Kevin as MC, but will leave the order suitability vague as we have not yet finalised the speakers / timings. There will be a history of CCLSC circulating, including something on the inside page regarding the first meeting back in 1976 (Ian D to draft this). Website address on each page without the www section.

Official photographer – had thought of Nick Smith but he is in Dubai. Ian to advertise for a volunteer, Simon to do this in the event there isn't a volunteer.

Recruitment of new travel secretary

No candidate so far despite Colin appealing for applicants; Ian to do it on an interim basis unless someone come forward in the next couple of weeks to facilitate a handover from Simon.

Confirmation of John as assistant treasurer

Confirmed by those present despite John's absence; Charles to coordinate

4 Secretary's update – Rob P (in Jay's absence)

Rob P and Rob S have worked on the new site and added a committee documents page. We have uploaded the draft AGM minutes (now approved, see above) and the agenda for tonight's meeting. The now confirmed AGM minutes will be made generally available at the next opportunity. The next dates for committee meetings and the 2017 AGM were confirmed.

5 Treasurer's update - Charles

Charles confirmed that we have 75 members at present. We are ready to upload the latest financial summary into the secure committee members area (see Website update, below). Colin to approve financial statements on Monday for publication online. Charles to pay Sara and Julian Foster their Forecasting Competition winners' cheques from the Lloyds account.

6 Website update - Rob S

Barry to send Rob S the images of the latest CCLSC badge for use on the keyrings, new website, and future correspondence such as AGM agenda etc. Rob S confirmed that we have got a private area on the site where sensitive information like accounts can be uploaded for committee members to view, but restricted for other members.

Some website redesign will be needed due to the theme being discontinued and Google changing how they rank websites without security settings; Rob S to now work on how to take membership

payment via the website in early December. The MotM / Away tickets now both have a new dedicated page and the votes/ordering forms write to databases, which can be then downloaded as a spreadsheet by the person collating the votes/ordering the tickets for use as a checklist. Rob S & Simon will be working to implement a similar system for travel.

Ian D, with help from Rob P, to come up with a pub database to power a page with a list of away pubs including things like direction to pub from station and from pub to ground, postcode, write-up, brewery etc etc. Rob S and Colin to work on making historic editions of the newsletters available through the new site, and also looking at how to get the first page of the editorial onto the front page of the site to keep it fresh.

7 Travel update – Simon

The late postponement of the Chesterfield game has been costly but partly offset by £25 refund from the disruption on the way to Fleetwood. Morecambe game hasn't got a date set yet but the likely date is going to be £90 for non-junior/senior members. Need to get people to inform Simon when they have paid, as some people are paying without notifying which means we need to do a reconciliation. There will be earlier cut-off times than usual for January/February games due to the travel secretary being away during December/Jan for 3 weeks.

8 SCG update - Colin

Colin is not able to attend the next meeting as this is the day before the 40th anniversary dinner; but has attended most of the meetings this year. Colin will circulate the agenda amongst the CCLSC membership in advance of meetings so that we can raise questions in advance. Simon to potentially stand in for Colin at next meeting.

9 Communications – Ian

Ian to remind everyone to proactively send their away match ticket requests to Barry ASAP and not wait for tickets to go on sale.

10 - SBI update – Ian

Ian reported that we have had a number of SBI members join us for games so far this season. Members have travelled from Dubai, Malta, Switzerland, Denmark and Norway.

11 Ticketing update – Barry

Barry sends his thanks to Sheila in the ticket office for helping with our ticket ordering. Generally the process has been smoothly despite the implementation of the new admin charges for orders.

12 – Any other business

None

13 – Date of next meeting

9th February 2017 at the Calthorpe Arms

Meeting close